



# Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

## REQUEST FOR ADVANCE NOTIFICATION BY FIRST CLASS MAIL

Dear Parent / Guardian:

Complete this form **ONLY** if you are requesting advance notification of a pesticide application by United States Postal Service first-class mail.

Please be advised that you **WILL** receive notice via the methods identified in the annual advisory notice and should only complete this form if you are also requesting notification by first-class mail.

If you are requesting prior notification of pesticide treatments conducted at this school or day care center, other than a bait or gel formulation, and you would like the notice to be delivered by United States Postal Service first-class mail, postmarked at least 3 days prior to the planned treatment, please complete the information on the following form and submit it to:

Shantell Gordon, Facilities Assistant

Washtenaw Intermediate School District  
P.O. Box 1406  
1819 S. Wagner Road  
Ann Arbor, MI 48103  
[sgordon@washtenawisd.org](mailto:sgordon@washtenawisd.org)

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**I wish to receive a prior notice of any pesticide application to the school or day care center by first-class mail.**

PARENT NAME: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

STATE: \_\_\_\_\_