

Board Of Trustees
Honey Creek Community School
Integrating Life, Learning, and Community
1735 S. Wagner Road
Ann Arbor, Michigan 48103
(734) 994-2636

Date: July 11, 2018

Time: 5:30p.m.

Place: High Point Reception Room

Organizational Meeting Agenda

1. Call to Order:
2. Appoint Board Secretary:
3. Board Members Present:
4. Annual Organizational Items

- **Temporary Chairperson**

President or Vice President _____ appoints Al Waters as temporary chairperson and the members proceed to the election of officers.

- **Election of President**

_____ was nominated by _____ (no second required)

_____ was nominated by _____ (no second required)

- Election Procedure (multiple nominees)

Show of Hands Vote

Trustee _____

_____ votes

Trustee _____ votes

_____ was declared elected President of the Board of Education.

- Election Procedure (one nominee)

Motion by _____, support by _____, that nominations be closed and an unanimous ballot be cast for _____ as President of the Board of Education.

(Show of Hands Vote) _____ votes

- _____ was declared elected President of the Board of Education.

Al Waters relinquishes the chair to the new Board President.

Motion by _____, support by _____, that nominations for Vice-President, Secretary, and Treasurer be closed and a unanimous ballot be cast en bloc.

(Show of Hands Vote) all the board members present ____ votes.

OR

- **Election of Vice-President**

_____ was nominated by _____ (no second required)

_____ was nominated by _____ (no second required)

- Election Procedure (multiple nominees)

Show of Hands Vote

Trustee _____ votes

Trustee _____ votes

_____ was declared elected Vice-President of the Board of Education.

- Election Procedure (one nominee)

Motion by _____, support by _____, that nominations be closed and an unanimous ballot be cast for _____ as Vice-President of the Board of Education.

(Show of Hand Vote) _____ votes

- _____ was declared elected Vice-President of the Board of Education.

• **Election of Secretary**

_____ was nominated by _____ (no second required)
_____ was nominated by _____ (no second required)

• **Election Procedure (multiple nominees)**

Show of Hands Vote

Trustee _____ votes
Trustee _____ votes

(Election of Secretary Continued)

_____ was declared elected Secretary of the Board of Education.

• **Election Procedure (one nominee)**

Motion by _____, support by _____, that nominations be closed and an unanimous ballot be cast for _____ as Secretary of the Board of Education.

(Show of Hand Vote) _____ votes

• _____ was declared elected Secretary of the Board of Education.

• **Election of Treasurer**

_____ was nominated by _____ (no second required)
_____ was nominated by _____ (no second required)

• **Election Procedure (multiple nominees)**

Show of Hands Vote

Trustee _____ votes
Trustee _____ votes

_____ was declared elected Treasurer of the Board of Education.

• **Election Procedure (one nominee)**

Motion by _____, support by _____, that nominations be closed and an unanimous ballot be cast for _____ as Treasurer of the Board of Education.

(Show of Hand Vote) _____ votes

• _____ was declared elected Treasurer of the Board of Education.

• **Depositories and Accounting Funds**

Motion by _____ supported by _____, to authorize the Executive Director of Honey Creek Community School, or her designee, to deposit school district funds in accordance with Board Resolution for Appropriation of Education Funds in the following depository:

Bank of Ann Arbor

and further;

to authorize funds to be withdrawn from the school district depository, by check or wire, signed or authorized by Shellee Almquist, Assistant Director and Al Waters, Executive Director and/or Sue Hofbauer.

Vote _____.

• **Chief Financial Officer**

Motion by _____, supported by _____, to appoint Shellee Almquist as Chief Financial Officer for Honey Creek Community School. Vote _____.

• **Meeting Dates, Place and Time**

Motion _____ supported by _____, that the Board of Trustees meet on the days that are noted on the school calendar at 5:30 p.m. in the High Point Reception Room 1735 South Wagner Road, Ann Arbor, Michigan. Vote _____.

• **Public Participation**

• **Adjournment to close Organizational Meeting and move to regular July meeting:** Motion by _____ at _____ p.m. and seconded by _____.