

Board Minutes  
March 21, 2018 7:00pm

1. Call to Order
  - a. The meeting was called to order at 7:14pm
2. Roll Call
  - a. Present: Megan Masson-Minock, Bridgette Carr, Wayne Millette, Melanie Hagan, Matthias Kirch, Andy Sheibar, Barnaby Pung, Victoria Bennett, Bryan Cole
  - b. Not Present: N/A
  - c. Staff and Community Members Present: Shellee Almquist Mary Bassett, Al Waters, Megan Rodgers, Sue Hofbauer, Elizabeth Scott, Johnny Thompson, Jennifer Crayne
3. Public Participation
  - a. Todd Austin - Was present for the air quality meeting and is very thankful for it being held, and how it went.
  - b. Allison Polidano - Thank you for air quality meeting, feels good with the way that things are going.
4. Amendment to January 24, 2018 **Action Item**
  - a. \*Megan's update
  - b. Brief discussion about changes to the minutes followed. Motion to approve amended January minutes by roll call: 8 yes, 1 abstained
5. Consent Agenda **Action Item**
  - a. February 28, 2018 Board Minutes
  - b. February 2018 Financial Report
  - c. February 2018 Expenses
  - d. February 2018 School Age Programs, AS-L & ITC Report
    - i. 9:0 approved consent agenda by raise of hands
6. Air Quality Actions (Changed from Board Agenda) **Action Item**
  - a. Bridgette Carr made a motion to change Board Agenda to Air Quality Actions. 9:0 motion approved to change Board Spotlight to Air Quality Actions by show of hands
  - b. Air quality committee has been formed.
  - c. Budget designation needed as well as amendment to current budget. Expenses for air quality testing at present are approximately \$5,200. Megan Masson-Minock and the air quality committee is working to gather a budget estimate necessary to cover current and future costs, and gather and collect data to present to the board and community, and possibly hire someone to give recommendations moving forward. Discussion followed.
  - d. So far, results that have returned show no concernable levels of toxins in the air. Only if something hazardous is found will there be the ability to address costs with the ISD.
  - e. Questions asked: Are there any viable solutions going forward besides testing? Could voluntary health screening of staff members be provided? Concerns about

the feasibility of affording more testing. Should the Finance committee allow budget caps? Hiring contractors, mediator, legal fees etc. Discussion followed.

- f. Budget transparency concerning Honey Creek's ability to have further testing to external members. Communication to community needed directly following board meeting as an email or newsletter. Timeline needs to be drafted in order for things to proceed as quickly and efficiently as possible.

Official Motion Proposed by Bryan Cole:

*1) The Executive Committee of the Board of Trustees is empowered to sign contracts and arrange resources to address pressing air quality issues up to a maximum of \$15,000 from March 21, 2018 through June 30, 2018. Legal and operational spending on air quality issues but not directly related to air quality testing, investigation, and remediation shall be at the discretion of the Director per current Board policies.*

*2) The Finance Committee will review and recommend budget options for 2017-2018 budget amendments and/or future air quality spending.*

- g. Motion approved 9:0 by roll call vote

#### 7. Director's Report

- a. Most of air quality issues have already been discussed. Formaldehyde testing done today in both classrooms, results should be in in the next few days. A-1 has had flexible ducting changed to capture dust. Air filters are being tested as well.
- b. School threat was addressed and handled promptly. Police were called and conducted a search of the school. Legality prevents AI from giving any information that would reveal the identity of the students involved. Disciplinary actions are yet to be determined for the students involved.

#### 8. Faculty Liaison Report

- a. Concerns about current climate and relationships between staff, and staff to administration.

#### 9. Foundation Liaison Report

- a. 990 to be filed, trivia night to be held April 21st.

#### 10. PTO Report

- a. Board member needed to attend next meeting on April 13 at 8:00am

#### 11. Strategic Plan Committee Reports

- a. Finance Committee Bridgette Carr
  - i. Didn't meet
- b. Governance Committee Bryan Cole
  - i. Subcommittees formed for policies, elections, tracking director's goals, etc. meeting scheduled for tomorrow afternoon.
- c. Communications/Outreach Committee Andy Sheibar
  - i. No feedback on communications matrix. Moving forward on website updates.
- d. Sustainability Committee Barnaby Pung
  - i. Wishlist created by Megan Rodgers included and development report from March
  - ii.

12. Old Business

- a. None

13. New Business

- a. 1st Reading of HCCS Fundraising Policy Amendments

- i. To be moved to old business for next meeting

- b. Board Kudos

- i. Thanks for organizing impromptu community meeting and talent show. Megan Masson-Minock, Megan Rodgers, staff and administration for how they've handled the air quality situation and all that they have done to make things run as smoothly as possible.
  - ii. Thank you to parents for stepping up addressing concerns that needed to be addressed.

- c. Preparation for Board Communications

- i. Something other than regular minutes needed for communication to the community as a whole. An email or newsletter to be sent out as soon as possible.

14. Coming Meeting/Events

- a. March 26-30, 2018 Spring Break
- b. April 6th ½ day
- c. April 13th ½ day
- d. April 20th Earth Day
- e. April 25th Board Meeting 5:30pm
- f. Board elections

15. Public Participation

- a. Thank you for addressing/handling issue. Moving forward steps need to be taken to rebuild trust within the community; climate, relationships, school improvement goals.
- b. Sue has some strategies and goals for self improvement and interpersonal relationships to rebuild trust and ensure that problems are addressed in a professional manner.

16. Adjournment

- a. Meeting was adjourned at 8:32 pm