

Board Minutes
February 28, 2018

1. Call to Order
 - a. The board meeting was called to order at 5:35pm by Al Waters
2. Roll Call
 - a. Present: Melanie Hagen, Matthias Kirch, Bryan Cole, Victoria Bennett, Barnaby Pung
 - b. Not Present: Megan Masson-Minock, Andy Sheibar, Wayne Millette
 - c. Staff and Community Members Present: Megan Rodgers, Al Waters, Shellee Almquist, Mary Bassett, Jennifer Crayne, Sue Hofbauer
3. Public Participation
 - a. None
4. Consent Agenda **Action Item**
 - a. January 24, 2018 Board Minutes
 - b. January 2018 Financial Reports
 - c. January 2018 Expenses
 - d. January 2018 School Age Programs, AS-L & ITC ReportConsent agenda approved 5:0
5. Board Spotlight
 - a. The articles of incorporation have been approved by the state.
 - b. TerraNova results were presented for third and fourth grade, fifth grade and middle school will be presented at next month's board meeting. These scores follow the same students as they progress through grade levels. These scores give an overview of the grade level but not for each classroom or students. From grade 3 to 4, reading scores, language, and math scores have all improved. Third grade data is slightly different because there is no comparison data for that grade level. Reading percentile increased 5 points but the scaled score decreased by 3 points. The scaled score is generally a better reference number for comparison data. Language percentile and scaled scores decreased. Fourth grade reading and language and math increased in percentile and scaled scores.
6. Director's Report Al Waters
 - a. Air quality concerns in the A wing since December. Meter readings haven't shown anything abnormal. Air quality results from canisters placed in classrooms over a 24 hour period will be returned within a few days. If the readings from those canisters don't show poor air quality then further investigation will likely not proceed due to large costs to conduct these tests. Previous air quality concerns from particulates filtering into the A-Wing classrooms was addressed and resolved a few years ago.

- b. School safety will be focused on following proper procedures and drills. Open access to the building from the main office from noon to 1:00pm will not continue. Doors to the outside will be kept closed and locked at all times.

7. Faculty Liaison Report

- a. Question about fundraising policy for teachers and if they are able to hold a fundraising event for their classroom specifically.
 - i. There is a draft policy for fundraising being reviewed and will be presented at the next board meeting. However the large scale of the particular fundraiser is not covered in the current policy. It is unlikely that the event will be approved for this school.

8. Foundation Report

- a. The foundation board has voted to give a \$40,000 gift to the school. A trivia night fundraiser is in the works.
- b. The current foundation board treasurer is leaving the school, therefore the position needs to be filled for next year.

9. PTO Report

- a. Outlined in packet

10. Strategic Plan Committee Report

- a. Finance Committee Bridgette Carr
 - i. Outlined in packet
- b. Governance Committee Bryan Cole
 - i. Two meetings are being held per month in order to complete all the necessary tasks. They are working on the director evaluation, ongoing surveys, and board elections.
- c. Communications/Outreach Committee Andy Sheibar
 - i. Elections for new board members will likely be held in May. Anyone interested can run.
- d. Sustainability Committee Matthias Kirch
 - i. A suggestion was made to look into the Ann Arbor Community Foundation for possible grant opportunities. A storytelling event will likely be held in the spring. The budget for the principal position is approved. The search committee for filling to position will proceed. Discussion about the search committee followed.

11. Old Business - Evaluation

- a. Overall Megan Rodgers has done a excellent job fundraising, applying for grants, and building relationships around the community for Honey Creek. She has done a lot of research to see which, if any, grants Honey Creek prequalifies for in order to streamline the process and maximize fundraising. Megan Rodgers also has a

working document that details the grants she has already vetted with estimates of funding that each will provide.

12. New Business

- a. For the next board meeting: AI's goals need to be approved, fundraising policies need to be submitted.

13. Board Kudos

- a. Sherlonya Turner for designing the summer camp advertising.
- b. Sue Hofbauer and the after care staff for doing an excellent job with the program.

14. Preparation for Board Communications

- a. Contact Andy..?

15. Coming Meetings/Events

- a. March 5-6, 2018 hearing/Vision Screening
- b. March 16, 2018 Talent Show
- c. March 21, 2018 Board meeting
- d. March 26-30, 2018 Spring Break

16. Public Participation

- a. Summer camp 2018 registration/hiring camp counselors has begun. Community members are encouraged to spread the word through social media as well as word of mouth. Scholarships are available for kids.

17. Adjournments

- a. The board meeting was adjourned at 6:22pm