

Board Minutes  
April 25, 2018 at 5:30pm

1. Call to Order
  - a. The meeting was called to order at 5:42pm
2. Roll Call
  - a. Board members present: Barnaby Pung, Matthias Kirch, Megan Masson-Minock, Bridgette Carr, Victoria Bennett, Wayne Millette, (5:53pm)
  - b. Staff and community members present: Fernanda Cross, Katie Wimsatt, Grace Helms-Kotre, Megan Rodgers, Al Waters, Shellee Almquist, Mary Bassett, Jennifer Crayne, Johnny Thompson, Liz Scott, Stephanie Boling, Sue Hofbauer
  - c. Not present: Melanie Hagen, Andy Sheibar, Bryan Cole
3. Public Participation
  - a. Fernanda Cross proposed creation of a Honey Creek Equity Team to addresses diversity within Honey Creek.
  - b. Katie Wimsatt - expressed concern that a valuable teacher may be lost and is here to show support for Barbara.
  - c. Grace Kotre concerned about air quality, appreciative of committee working to resolve any and all problems.
  - d. Mary Bassett received letters from non staff members. One letter was anonymous. Megan Masson-Minock stated that anonymous letters may not be read. The other letter was signed by “B. Weltow” and stated a concern that their child’s education is being put on hold and delayed due to teacher prioritizing air quality problems.<sup>1</sup>
4. Consent agenda
  - a. Motion to accept by Barnaby Pung, second by Wayne Millette. Approved 6:0 by show of hands
5. Board spotlight
  - a. None
6. Director’s Report- Al Waters
  - a. State introduced new rating system for schools with 6 different criteria. Honey Creek isn’t rated on two of them because we don’t have a high school, and insufficient number of English language learners. Scoring can be found in the attached Director’s report.
  - b. Middle School teacher Joe Griffith’s Homelessness Simulation was featured in MLive. He also attended a teacher of the year event in Lansing.

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<sup>1</sup>Upon review of the Honey Creek Community School directory there is not a B. Weltow listed and cannot be confirmed if this letter comes from a parent of a current Honey Creek student.

- c. 2018-19 School calendar to be submitted in May, approved in June. There have been requests from teachers for more professional development days.
7. Faculty Liaison Report
- a. Music/Band teacher Garry Klink is preparing for the spring concert, asked if the stage could be repaired so that it could be used for future performances. This request is to be directed to the PTO because it is their equipment.
  - b. Feedback sent to Mary Bassett via email/letters expressing concerns about continuing budget allocations for air quality testing. They feel that this money could be better spent elsewhere and that too much time and resources are being spent on this issue despite test results showing that there aren't any toxins in the building. The administration should be focusing on more important matters since they have been unable to address other problems within the school due to the amount of time being devoted to this particular issue that some feel should have already been resolved.
8. Foundation Liaison Report           Megan Masson-Minock
- a. Trivia night raised over \$1,000
9. PTO Report                               Al Waters
- a. Next meetings for May 11 and June 8. Bridgette Carr volunteered to attend the May 11th meeting. Victoria Bennett will attend the June 8 meeting if it is in the morning, Megan Masson-Minock if it is in the afternoon.
10. Strategic Plan Committee Reports
- a. Finance Committee                       Bridgette Carr
    - i. Up to \$14,000 recommended for the executive committee to decide if they want to use that for investigator.
  - b. Governance Committee                Bryan Cole
    - i. Working on board policy rewrite. Board recruitment is underway. Working with Al Waters on setting goals.
  - c. Communications Committee
    - i. Committee did not meet.
  - d. Sustainability Committee               Barnaby Pung
    - i. Capital Day is May 8th. The event gives public school faculty and leaders an opportunity to talk with their state representatives

and discuss challenges that schools are facing.

- e. Air Quality Committee Megan Masson-Minock
  - i. Wayne Millette joined the committee. Gone over the reports as they have come in, questions about investigating HVAC system. Corresponding with Johnson Controls and Nova. Discussed allergy testing.

#### 11. Old Business

- a. First reading of the fundraising policy. Question about time differences for teacher fundraising vs outside entities. This is to ensure adequate time for approval to coordinate. Discussion about how best to fundraise followed.

#### 12. New Business Action Item

- a. Dispute resolution procedure. All board members read and understand the proper procedure for handling this and future conflicts. Concern expressed if it is unclear if the director has done anything outside of their jurisdiction and if not what actions need to be taken. Discussion followed.
- b. Motion to accept resolution by Bridgette Carr, second by Victoria Bennett. by roll call vote. Barnaby Pung Yes, Victoria Bennett yes, Matthias Kirch yes, Bridgette Carr yes, Wayne Millette no, Megan Masson-Minock yes, motion passeses 5:1.
- c. First reading of Director's objectives. Outlines job expectations and goals. Discussion followed.
- d. \$300 request for Nova to meet with air quality committee motion by Wayne, second by Victoria Bennett. Approved 6:0 by show of hands

#### 13. Board Kudos

- a. Teachers who provided letters to Mary Bassett
- b. Those who helped organize the trivia night
- c. Joe Griffith for the Homelessness Simulation and for being nominated as a candidate for MASB's teacher of the year award
- d. Lauren Hall and Shellee Almquist for holding the field hockey clinics and Dianne Baker for organizing events for March is Literacy/Reading Month
- e. The teachers, parents and students (cast & crew) who participated in the play.
- f. Those who organized and helped with Earth Day, especially Catherine Marquardt.
- g. The school as a whole for the outstanding score on the new State rating system.

#### 14. Preparation for Board Communications

- a. None

15. Coming Meetings/Events

- a. Listed in agenda.

16. Public Participation

- a. Sue Hofbauer is concerned there are too many Director's goals and the June 30, 2018 deadline to resolve air quality concerns needs to be followed through and not carry over into summer camp or next school year.
- b. Johnny Thompson thanked the board for the time and energy being put into a resolution and doing their best to represent the concerns of everyone.
- c. Grace Kotre feeling distressed, parents are divided, wants to reach a resolution.

17. Adjournment

- a. Wayne Millette thanked parents and public for sharing their concerns and emotions.
- b. The meeting was adjourned at 7:34pm