

1. Call to Order
 - December 20 2017 5:30 pm
2. Roll Call
 - Megan Masson-Minock, Victoria Bennett, Bryan Cole, Bridgette Carr, Melanie Hagan, Barnaby Pung,
 - Staff and Community Members Present: Al Waters, Shellee Almquist, Mary Bassett, Sue Hofbauer, Jennifer Crayne.
3. Public Participation
 - None
4. Consent Agenda, Action Item
 - November 29, 2017 Board Minutes
 - November 2017 Financial Report
 - November 2017 Expenses
 - November 2017 School Age Programs, AS-L & ICT Report
 - Motion approved by all board members present.
5. Board Spotlight
 - Enrollment Diversity Al Waters
 - i. Al: “Due to the current lottery process, it’s difficult to increase diversity.”
6. Directors Report
 - Advanced ED standards have changed and will be shared with governance committee. See attached Avance-Ed performance standards included in packet. Will be necessary to have the board faculty and administration report per mandated changes.
 - TerraNova assessments results will be returned to the school in early January.
 - Title 2 grant has been approved, and the activities in Title 4 grant have been conditionally approved. Modifications to the school’s Single Building District Improvement Plan must be made for full approval.
 - Enrollment Meetings are scheduled for January 16th at 5:30 pm and January 20th at 10 am.
 - Question about upcoming board/staff lunch: Is it possible to hold it on Jan 26th? (records day)
 - Al will be sending a poll for faculty feedback
7. Faculty Liaison Report
 - Nothing to report
8. Foundation Liaison Report
 - Over \$2,000 raised from Facebook group for Giving Tuesday
 - Friday January 26th. Noon. Faculty lunch. Nothing new reported for faculty report.
 - Foundation board now has liability insurance

- Question was asked at last meeting about how Foundation donations are accounted for in the budget. It is accounted for under miscellaneous revenue in the budget.

9. PTO Report

- Bridgette Carr attended. Low attendance due to time the meeting is scheduled for, lots questions from attendees about the budget, new principal questions positive discussion, board vs foundation confusion from PTO they like having different people from the board go to the PTO meetings. Meeting time is likely to change. Issues with navigating PTO website. Maintenance and redesign plans were discussed. Topic for future discussion: website changes and updates are to be coordinated with the Communications Committee.

10. Strategic Plans Committee

- Finance Committee - Bridgette Carr
 - i. No responses to questions about the budget
- Governance Committee - Bryan Cole
 - i. Nothing to report.
- Communications/Outreach Committee - Andy Sheibar
 - i. Website redesign was discussed. Hang on track for goals set in previous board meetings concerning the communication plan as well as managing social media for Honey Creek Community School. Should become someone's official job duties instead of a volunteer basis for managing social media sites to improve overall quality and contingency.
 - ii. AI looking for cheaper site improvement services for website maintenance. To be followed up in January meeting.
- Sustainability Committee - Barnaby Pung
 - i. Detailed summary report of budget was provided by Meghan Rodger's request from last board meeting. Continuing to follow the development plan.
 - ii. Grant research is time consuming and not always successful. Discussion about how to streamline the process order to maximize funds from Grants followed.
 - iii. Budget allocations for principal position. Search committee would be formed to handle findings/interviewing salary needs to be competitive with Ann Arbor schools.
 - iv. Sustainability measured to be 600 students for the school which is far higher than current attendance.
 - v. Motion to approve the budget for 2017-2018 as is, was unanimous.

- Facilities Committee - Bryan Cole
 - i. Nothing to report
- To be taken off future agendas.

11. Old Business

- Motioned to approve budget as is. Motion passes unanimously.
- 3 year process approved by WISD 2 weeks ago, pre-approved by state. Articles of Incorporations approved unanimously.
- Superintendent/Executive Director evaluation

12. New Business

- Advanced-Ed needs to keep track of training on Google Sheet. 5 year process. leadership/resource capacity. Annual report filed based on standards.

13. Board Kudos

- Mary Bassett, Dianne Baker, Laura Krinock, and Sue Hofbauer for attending the ICT training.
- Marta England for running the after school Make-One-Take-One art class to supply the craft fair.
- Elizabeth Scott and Johnny Thompson (with help from Teresa Gonzalez and Jeannie Crayne) for directing the after school theater production of “The Show Must Go On.”
- Jon Baek, Jessica P’Simer, Cheryl Quinn, Sherry Mackay, and Jen Alexander for leading the LEGO and FTC teams.
- Jamie Krake and Amie Anderson, and all the parent volunteers and student crafters who made this year’s craft sale a tremendous success

14. Preparations for Board Communications

15. Honey Bunches of Notes

16. Coming Meetings/Events

- December 25-29, 2017 Winter Break/No School
- January 15, 2017 Martin Luther King Jr. Day/No School
- January 16, 2017 Enrollment Meeting 5:30pm.-7:30pm.
- January 19, 2017 Curriculum Celebration 4:30pm.-6:30pm.
- January 20, 2017 Enrollment Meeting 10:00 am.-12:00 noon
- Jan 26th records day

17. Public Participation

- None

18. Adjournments

- Meeting adjourned at 7:24 pm
- Next meeting: Wednesday, Jan 24th 5:30 pm