

## **Honey Creek Community School**

### **Minutes of September 25, 2013 Board of Trustees Meeting**

**Call to Order:** Board President Lisa Wozniak called the meeting to order at 5:36p.m.

**Recording Secretary:** Karen Giltrow

**Board Members Present:** Yvette Atkinson, Christine Kelley, Kelly Krawcke, Jon Lonsway (arrived at 5:39p.m.), Nina Nabors, Greg White, Lisa Wozniak.

**Staff and Community Members Present:** Al Waters, Shellee Almquist, Sue Hofbauer, Mary Bassett, Karen Giltrow, Tom Quinn, Alex Foulis.

### **Board Spotlight:**

Yeo & Yeo representatives Andrea Krasna and Brian Dixon presented the 2012-13 audit to the board, and noted overall it was a successful and clean audit. One area found to be non-compliant was the budget transparency on the website. The website has been updated and we are now in compliance. The general fund is at 15.7 % and is in line with other schools Honey Creek's size. No other Internal Controls need to be improved, and there are no major issues. The auditors complimented Shellee Almquist on the audit.

### **Consent Agenda:**

Greg White moved, supported by Yvette Atkinson to approve the consent agenda.

**Motion was approved unanimously.**

### **Public Participation:**

Honey Creek parent Tom Quinn was welcomed to the meeting by board president Lisa Wozniak. Mr. Quinn asked those present to join him in reciting the Pledge of Allegiance and spoke of the civic duty and responsibility of all to pay due respect to those who have served our country. A discussion followed.

**Finance Committee:** No report.

### **Fund Development Report:**

Written report included in Director's Report. Al Waters noted the committee met on September 18, 2013 and elected officers. Al Waters was appointed as the Executive Officer and Shellee Almquist as the Chief Financial Officer. Foundation pledges have been coming in and totaling approximately \$8,000.00 - \$9,000.00 to date.

### **Governance Committee:**

No report as a committee has yet to be formed. Lisa Wozniak noted the past governance committee did not finalize Al Waters Director's review, or complete new board policy regarding board elections. Lisa Wozniak will work with Al Waters, Nina Nabors, and Pat Conlin to complete the review. Kelly Krawcke will look at the current board policy on board elections and Al Waters will email current board nomination policy to the board members.

**Outreach Committee:**

Written report in board packet. Nina Nabors reported the committee discussed the initiatives for the year including; completing the outreach committee's role in helping with communications from the foundation.

**Strategy Committee:**

No report.

**Faculty Liaison:**

No report.

**Director's Report:**

Written report in board packet. Al Waters reviewed the report with the board.

**Old Business:**Board Retreat

Al Waters presented a draft agenda for the board retreat and a discussion on the items to be included on the agenda followed. The Board Retreat will be held on Saturday October 5, 2013 in the High Point Reception Room from 9:00a.m.-1:00p.m.

Honey Creek Charter Renewal

Al Waters updated the board on Honey Creek's charter renewal. The reports and documents are almost complete in digital format, and will then be sent on to the Washtenaw Intermediate School District. They will be looked over by the WISD's lawyer, and then go to the WISD's School Board for approval and authorization.

**New Business:**New Legislation on Flags/Pledge of Allegiance

Al Waters reported on the implementation of the new legislation and a discussion followed that included how each classroom is handling the reciting of the Pledge of Allegiance. Lisa Wozniak charged Al Waters with obtaining feedback from teachers on how and if, the Pledge of Allegiance is being done in each class.

**Public Participation:**

Public participation was moved up on the agenda. Honey Creek Parent Alex Foulis spoke to the board of the importance of clear guidance from administration to the teaching staff on how to lead the Pledge of Allegiance in their classrooms. A discussion followed.

**Board Kudos:**

- To the entire camp and support staff for an amazing summer: Amber Byers, Darnell Talbert, Chris Culbertson, Val Cullip, Rebecca Rykse, Danny Hurvitz, Alex Pulgini, Charlie DeSautel, Julie Sampson, Ashley Bartley, Jeannie Crayne, Margaret Wessel Walker, Lee Hampton, Frank Havasi, Andy and Daniella Colombo-Dougovito, Kim Braun, Shellee Almquist, Karen Giltrow,

Bill Van Loo, Al Waters. Special thanks to parent Pauline McLaughlin for volunteering to help with camp paperwork.

- To all the volunteers who helped make the summer picnic a huge success!
- To the parent volunteers who assisted our new families on the first day of school.
- To the middle school team and parent volunteers who kept our middle school students safe and entertained at Camp Tamarack.
- To the Honey Creek staff and parents who attended Curriculum Night.
- To Al Waters for the article in the Ann Arbor News on Charter Schools.
- To Tom Quinn and Alex Foulis for attending and participating in the September 25, 2013 Board Meeting.
- To the students, parents, teachers and administration for a terrific first day of school.

**Adjournment:** Yvette Atkinson moved, supported by Jon Lonsway to adjourn the meeting at 8:16p.m.