

Honey Creek Community School

Minutes of June 25, 2014 Board of Trustees Meeting

Call to Order: Greg White called the meeting to order at 5:45p.m.

Recording Secretary: Karen Giltrow

Board Members Present: Yvette Atkinson (arrived at 5:45p.m.), Christine Kelley, Kelly Krawcke, Jon Lonsway (arrived at 5:55p.m.), Nina Nabors, Greg White.

Staff and Community Members Present: Shellee Almquist, Al Waters, Mary Bassett, Karen Giltrow.

Board Spotlight: Greg White will look at the Michigan Association of School Boards “Board Member Self Evaluation” and send it out to the board. Greg White will report the results at the July 23, 2014 meeting.

Consent Agenda: Christine Kelley moved, supported by Nina Nabors to approve the consent agenda (without the May 2014 School-Age-Program/Academic Service-Learning Report due to no written report). **Motion was approved by all board members present.**

Public Participation: None.

Finance Committee: Jon Lonsway noted no additions were added to the report. Shellee Almquist distributed a summary of the 2014-2015 School Budget that included the following:

- 2014-2015 Budget is Conservatively Estimated
- Expenses are Based on Previous Year’s Expenditures
- Missing from Budget: Annual Raises, Increased Guaranteed Employer Share of Health Insurance, Additional Salary Dollars for Professional Development, School Improvement Time, Assessment, and Grading.

Foundation Liaisons Report: Written report in board packet. The Foundation Board met on June 4, 2014 with the focus on goal setting. The committee recognized work will need to be delegated to committees outside of the meeting. The following committees were formed; Governance, Grants, and Community Development. The groups will report back on goals and priorities at the next meeting on July 9, 2014.

Governance Committee Report: No written report. Greg White and Lisa Wozniak met and discussed ideas for the new board member orientation. A discussion followed and included; having current board members mentor the incoming board members, providing information folders to new members (i.e. strategic plan, bylaws, financial plan). Yvette Atkinson recommended the orientation be thorough and volunteered to be a part the orientation.

Communications and Outreach Committee Report: The committee did not meet last month. Nina Nabors reported quotes from the 8th grade graduation posters will be placed on the website. The next meeting is on June 27, 2014.

Community Involvement Report: Written report in board packet. The committee did not meet last month. Yvette Atkinson will meet with the Outreach Committee over the summer on a website location for the Curriculum Calendar, Activity Proposal Form, and the Time/Talent survey.

Faculty Liaison Report: No report.

Director's Report: Written report in board packet. Al Waters reviewed the following:

- Michigan Department of Education representative conducted a Title 1 Audit today (based on number of students receiving free/reduced lunch).
- Honey Creek Technology Teacher/Coordinator Bill Van Loo, submitted his resignation. Interviews for the opening will take place in July.
- End of Year Student Reports were mailed out today.
- State School Improvement Plan is due on June 30, 2014.
- Budget Appropriations Bill was signed on June 24, 2014. Honey Creek will see increase of \$83.00 per student from Foundation Grants to lower funded schools, however there is an increase of \$188.00 per student in retirement costs. This will be mitigated by a \$79.00 per student retirement offset resulting in a \$26.00 cut per student. Honey Creek is not scheduled to receive a pupil performance incentive of \$60.00.

Old Business:

Director Evaluation

Yvette Atkinson moved, supported by Jon Lonsway to approve the Director Evaluation as is, with an effective rating of "highly effective". **Motion was approved by all board members present.**

Yvette Atkinson expressed frustration around needing the board to be more proactive on future issues, and better at clarifying roles.

New Business:

Second Reading of the Updated 2013-2014 Budget

Jon Lonsway moved, supported by Nina Nabors to accept the Updated 2013-2014 Budget. **Motion was approved by all board members present.**

Second Reading of the 2014-2015 Budget

Kelly Krawke moved, supported by Jon Lonsway to accept the 2014-2015 Budget. **Motion was approved by all board members present.**

Second Reading of the 2014-2015 School Calendar

Jon Lonsway moved, supported by Yvette Atkinson to accept the 2014-2015 School Calendar. **Motion was approved by all board members present.**

Amendment to the Honey Creek Community School Articles of Incorporation

Al Waters will send Greg White the Honey Creek Community School Articles of Incorporation. Greg White and Christine Kelley will make changes and bring a draft to the board who will then send it over to the WISD for approval.

Other Items of Business: Nina Nabors initiated a discussion on whether any current board members would be interested in running for board positions. Greg White thanked Kelly Krawcke for her years of service on the Honey Creek Community School Board.

Board Kudos To:

- Bill Van Loo for seven years of outstanding service to Honey Creek as a Technology Teacher and Technology Coordinator. We wish him continued success in your new position.
- Congratulations to our Honey Creek 8th Grade Graduates!
- Kelly Krawcke for her years of service on the Honey Creek Community School Board of Trustees.
- The students, faculty and staff for a great school year.
- Al Waters and Shellee Almquist for their hard work throughout the school year.

Preparation for Board Communications: A summary of the board meeting will be sent out to the community.

Public Participation: None.

Adjournment: Jon Lonsway moved to adjourn the meeting at 7:45p.m.