

Honey Creek Community School

Minutes of January 22, 2014 Board of Trustees Meeting

Call to Order: Board President Lisa Wozniak called the meeting to order at 5:47p.m.

Recording Secretary: Karen Giltrow

Board Members Present: Yvette Atkinson, Christine Kelley, Jon Lonsway (arrived at 6:47p.m.), Greg White, Lisa Wozniak.

Staff and Community Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Mary Bassett, Karen Giltrow.

Board Spotlight: None.

Consent Agenda: Greg White moved, supported by Christine Kelley to approve the consent agenda.

Public Participation: None.

Finance Committee: The Finance Committee report was moved after the Community Involvement Committee report on the agenda. The Finance Committee will meet on February 12, 2014 at 4:30p.m. to discuss the budget and possible cuts and will bring the information back to the board. Discussed having two board meetings per month, or a special board meeting. This topic will be considered and discussed at the February 25, 2014 board meeting.

Foundation Liaisons: Written report in board packet. Al Waters noted the 501(c)3 application was completed and mailed January 22, 2014 at the main Post Office. Christine Kelley reviewed the report and a discussion followed. The question why is the foundation asking for the goal of \$200,000 to maintain the fund balance when \$250,000 would maintain the fund balance with a cushion? The next meeting is scheduled on Thursday January 23, 2014 at 8:00a.m.

Governance Committee: Written report in board packet. Greg White reviewed the report and a discussion followed. Greg requested clarification on the following final determinant choices in assessing the Director's effectiveness; effective, partially effective, and highly effective.

Communications and Outreach Committee: Written report in board packet. Lisa Wozniak has asked that attendance be taken at committee meetings and included in the committee reports.

Community Involvement Committee: Written report in board packet. Yvette Atkinson reviewed the report and noted the committee wants to build more awareness of the fourth goal: sustain and enhance Honey Creek Community School by encouraging and connecting the time, talent, and resources of our entire community. A discussion followed.

Faculty Liaison: Mary Bassett reported the staff met today and after reviewing the teacher evaluation tool, they recommend the form be tabled until the State requirements come through, so we can incorporate the State requirements within this document.

Director's Report: The Director's report was moved below the agenda item "Teacher Evaluation Tool" under Old Business. Written report in board packet. Al Waters reviewed the report that included:

- AdvancEd accreditation required actions are completed.
- Progress on Director's Goals Update (included in written report).
- Director requests board feedback on Strategic Plan at February 25, 2014 Board Meeting.
- January 16, 2014 Fire in the Modular Restroom

Old Business:

Teacher Evaluation Tool

Al Waters recommends moving forward with existing teacher evaluations this year, and reviewing rubrics with teachers from the strategic plan (that will not be used on this evaluation but will be implemented next year).

New Business: Christine Kelley shared information on the upcoming Michigan Association of School Board's training for new board members.

Other Items of Business by Consensus of the Board: None.

Board Kudos:

- To the staff, students, and community for their positive and proactive response to the fire in the modular.
- To Johnny Thompson for pulling together a terrific MLK/CBSL assembly and to Bill Van Loo for the tech support.
- The students who earned the President's Volunteer Service Awards in 2012-2013: BRONZE (50+ hours): Rita Hathaway, Kristine Meader, Patrick Quinn, Robbie Borer, Vyron Reynolds, Landon Harsch; GOLD (100+ hours): Evan Fortson.

Preparation for Board Communications: Kelly Krawcke will prepare a summary of the board meeting for the community.

Public Participation: None.

Adjournment: Yvette Atkinson moved to adjourn the meeting at 7:58p.m.