

## **Honey Creek Community School**

### **Minutes of July 27, 2016 Board of Trustees Organizational Meeting**

**Call to Order:** Karen Andrews called the meeting to order at 5:30p.m.

**Recording Secretary:** Karen Giltrow

**Board Members Present:** Karen Andrews, Bridgett Carr, Bryan Cole, Megan Masson-Minock, Pamela Reister, Andrew Sheibar, Linda Shirato.

**Staff and Community Members Present:** Al Waters, Shellee Almquist, Laura Krinock, Karen Giltrow.

#### **Temporary Chairperson:**

Karen Andrews appointed Al Waters as temporary chairperson.

#### **Election of Board Officers:**

Nominations were requested for Board President, Pam Reister nominated Megan Masson-Minock for Board President. **Megan Masson-Minock was declared elected Board President by a vote of six hands.**

Al Waters relinquished the chair over to Board President Megan Masson-Minock. Board President requested nominations for Board Vice President, Board Secretary and Board Treasurer. Pam Reister presented the following slate of officers to the board:

Bryan Cole for Board Vice President

Andrew Sheibar for Board Secretary

Sara Hoffman for Board Treasurer

Karen Andrews moved, supported by Pam Reister to accept all nominations in the slate of officers presented. **Bryan Cole was declared as elected Board Vice Present, Andrew Sheibar was declared as elected Board Secretary, and Sara Hoffman was declared elected Board Treasurer unanimously by all board members present.**

#### **Depositories and Accounting Funds:**

Bryan Cole moved, supported by Pam Reister, to authorize the Executive Director of Honey Creek Community School, or his/her designee, to deposit school district funds in accordance with Board Resolution for Appropriation of Education Funds in the Bank of Ann Arbor Depository and to authorize funds to be withdrawn from the school district depository by check or wire, signed or authorized by Assistant Director Shellee Almquist, Executive Director Al Waters and/or Sue Hofbauer. **Motion was approved by a vote of seven hands.**

#### **Chief Financial Officer:**

Bryan Cole moved, supported by Pam Reister, to appoint Shellee Almquist as Chief Financial Officer for Honey Creek Community School. **Motion was approved by a vote of seven hands.**

#### **Meeting Dates, Place and Time:**

Karen Andrews moved, supported by Bridgette Carr, that the Board of Trustees meet on the days noted on the school calendar at 5:30p.m. in the High Point Reception Room, 1735 S. Wagner Road, Ann Arbor, Michigan. **Motion was approved by a vote of seven hands.**

#### **Adjournment:**

Bryan Cole moved to adjourn the meeting at 5:44p.m.