

Honey Creek Community School

Minutes of January 23, 2013 Board of Trustees Meeting

Call to order: 5:55 by Board president Brian Hockley

Recording Secretary: Kelly Krawcke

Board Members Present: Brian Hockley, Linda Knox, Kelly Krawcke, Lisa Wozniak

Staff and Community Member present: Al Waters, Shellee Almquist, Sue Hofbuer, Salli Kropp

Board Spotlight: Al Waters reviewed the re-chartering process. The charter contract is five years long and the rechartering process begins in year four. This is a six to eight week process the the start date to be decided with the WISD soon. The past cost of \$3000.00 and was evenly divided between the WISD and HCCS. It is anticipated the cost will be higher due to some changes in the process. The WISD is consulting with two firms and will choose one. A financial review will be included and a facilitator will be retained. An ad-hoc committee will be formed to identify questions to be answered to assist in the transition from a focus school designation to the good-great school designation.

In this process, HCCS will be enrolled in the Data Directory in which compares MEAP data from the schools enrolled. HCCS will also be enrolled in the National Education Clearing House which is a nation wide data base used to track students progress post graduation from HCCS. This data will be compiled for review and comparison to schools throughout the country.

Consent Agenda: Linda Knox, supported by Brian Hockley, moved to approve the consent agenda. Motion was approved by all board members present.

Public Participation: none

Finance Committee: Shellee Almquist presented information from survey completed by the teaching staff with regards to the HCCS budget.

Fund Development: Al Waters and Linda Knox will meet with three potential volunteers for the new fund raising foundation board of on 1/25/13. The board recognized the need to formalize the foundation such that larger fund raising opportunities may begin and such that the 501c3 status can be completed.

Governance Committee: no report

Outreach Committee: Nina Nabors continues to work on the Honey Creek Story with Al and Shellee

Strategy Committee: Al Waters reported that the faculty continue to work on the curriculum documents with those in language arts, math, and social studies near completion. These documents will provide incoming families a more cohesive idea of the HCCS curriculum and expectations.

Faculty Liaison: nothing to report

Directors Report: Written Report in board packet.

Al reported the enrollment meetings were very successful with a large turnout. He will be scheduling middle school transition meetings for the 5th grade students and parents. He also reported HCCS was awarded a \$2500.00 technology readiness grant. To use these funds we need to join a consortium led by the Kent Intermediate School district. Al will provide the board with additional information when known. The administrative staff will also be working with a University of Michigan graduate student who, amongst other things, will work on a fund raising proposal.

Old Business: none

New Business: Linda Knox discussed the lack of committee activity over the past two months. Brian Hockley will schedule a focused meeting of the board to discuss and evaluate the Fund Development Committee goals in particular. Discussion with the board ensued with regards to the budget and the need to decrease costs and raise funds.

Kelly Krawcke to send an email to the HCCS community with regards to recruiting new board members as the board will have three members whose terms end in 2013.

Kudos:

- To the organizers of the successful HCCS enrollment meetings
- To the teacher and students for a wonderful Curriculum Celebration.

Public Participation: none

Preparation for Board Communication: Kelly Krawcke will prepare a summary of the board meeting for the HCCS newsletter

Adjournment: Brian Hockley moved to adjourn at 7:08

Respect Submitted,

Kelly Krawcke
Secretary, HSSC Board of Trustees