

Honey Creek Community School

Minutes of the October 23, 2013 board of Trustees Meeting

Call to Order: 5pm

Recording Secretary: Kelly Krawcke

Board Members Present: Yvette Atkinson, Christine Kelley, Kelly Krawcke (5:15), Jon Lonsway (5:45), Nina Nabors (5:30), Greg White, Lisa Wozniak

Staff and Community Present: Al Waters, Shellee Almquist, Sue Hofbauer, Mary Bassett, Linda Knox

Board Spotlight: Shellee Almquist provided an overview of the HCCS budget including education to the board regarding how to read the monthly budget information provided.

Lisa Wozniak: 1. provided an over-view of the board retreat. 2. recognized the importance of the discussion/communication at the September board meeting as it related to the Pledge of Allegiance 3. provided clarification of Fridays PTO meeting which is further addressed as New Business.

Consent Agenda: Christine Kelley moved, supported by Nina, Nabors to approve the consent agenda. The motion was approved unanimously.

Public Participation: none at this time

Finance Committee: nothing to report

Fund Development/HCCS Foundation: Al Waters reported an information sheet was being developed by members of the HCCS Foundation including Will Hathaway which will be used by the Foundation for individual and corporate fundraising endeavors. Al is also working on a grant for software to better able track the fundraising. The 501c-3 will be submitted once the bios of new boards members and initial budget are completed. If the 501c-3 is not available by the end of the year, donors will be able to use the schools 501c-3 status for tax purposes. Then next Foundation meeting is scheduled for November 6 at 6pm.

Governance Committee: Lisa Wozniak reported that the committee's goals include:

1. maintaining the director's review and formalizing a time line for completion,
2. developing a reporting mechanism for the director to report on the status of the goals of the Strategic Plan which will be presented to the board on a quarterly basis. Jon Lonsway discussed the option of incorporating the AdvancED system, which is one of the reporting systems in use at HCCS.
3. standardizing the HCCS Board of Trustees election process. Kelly Krawcke will assist with this process.

Greg White will coordinate the next committee meeting.

Outreach Committee

-Nina Nabors reports committee will undergo a name change to the Communication Committee

-Will Hathaway will represent this committee as part of the HCCS Foundation

-Al Waters recognized the importance of PTO support to the classrooms and school in general

-Nina Nabors discussed the broad scope of this committee with regards to internal and external communications. After discussion, the board unanimously agreed that a committee's primary focus will be best placed on internal communications.

Strategy Committee: this committee will evolve into the Community Involvement Committee to better support the 4th Goal of the Strategic Plan.

Faculty Liaison: Mary Bassett shared faculty input regarding the boards response/discussion at the September 2013 board meeting related to community concerns regarding the Pledge of Allegiance. Faculty also voiced concerns regarding the school budget and recognized that the boards time may be better served by trying to ensure the economic sustainability of the school.

Al Waters reported there are no current concerns regarding the recitation of the Pledge of Allegiance. He further recognized and voiced appreciation of the talents and dedication of the faculty.

Directors Report: Written report in board packet and was reviewed.

Old Business:

-Audit; John Lonsway moved to approve the audit results presented at the September 2013 board meeting which was supported by Greg White. The motion was approved unanimously.

-Board Goals: The 2013-2014 Board Goals were reviewed. John Lonsway motioned, supported by Greg White, to approve. The goals were unanimously approved with the note of the need to define the metrics and time line.

Nina Nabors noted it may be helpful for the board to set it's goals earlier in the year. The board will evaluate.

-Directors Evaluation: Nina Nabors reports the director's evaluation will be ready for presentation at the November 2013 board meeting.

-Honey Creek Charter Renewal: Al Waters reported with WISD in the process of changing the renew process and he has completed the HCCS portion. The WISD is in process of completing their portion. Al anticipates a special board meeting will need to be held to ratify the charter and will keep the board appraised of the progress.

New Business: Al Waters provided a preview of the power point that will be presented to the community on Friday. The presentation will review the strategic plan, provide role clarification within HCCS and discuss the financial challenges the school is facing.

Board Kudos: to the teachers for the time spent on conferences, the organizers, volunteers and participants of the Run-a-thon, the organizers and volunteers who made the MS dance a success,.

Public Participation: Linda Knox voiced appreciation for the board's efforts to support the HCCS community.