

Honey Creek Community School

Minutes of December 19, 2012 Board of Trustees Meeting

Call to Order: 5:28p.m. by Board President Brian Hockley

Recording Secretary:Karen Giltrow

Board Members Present: Pat Conlin (arrived at 5:42pm), Brian Hockley, Linda Knox, Kelly Krawcke, John Lonsway, Nina Nabors.

Staff and Community Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Salli Kropp, Karen Giltrow, Sue Kirkup, Abby Knox.

Board Spotlight: Al Waters gave the history of his past director evaluations. In the years 2007-2009 he met with the Board President and Vice-President to outline goals for the year. In 2010-2011 the goals were laid out in the beginning of the year, and a “360” director survey was sent out to the faculty and community. Survey response returns were low as participants felt the survey didn’t fit the director’s position, which resulted in using the director’s goals. In 2011-2012 a modified version of the superintendent survey was used and relied on the director’s goals. Al Waters offered to provide board members with copies of his past director evaluations. Linda Knox and Nina Nabors requested copies of the evaluations and Nina Nabors volunteered to be on the Governance committee. Karen Giltrow will make copies of the evaluations for Nina Nabors and Linda Knox.

Consent Agenda: Kelly Krawcke moved, supported by John Lonsway to approve the consent agenda. **Motion was approved by all board members present.**

Public Participation: Brian Hockley welcomed Sue Kirkup to the meeting.

Finance Committee Report: Al Waters noted his continued concerns regarding finances and how to address those challenges. The faculty was given an anonymous survey to complete regarding budget cut recommendations. Responses to the survey will be shared with the finance committee and the board next month.

Fund Development Report: Written report in board packet. The committee did not meet in November and do not plan to meet in December. Three members have recently left the committee. Al Waters noted Honey Creek parents Tim Andrews, Sara Brackenbury and Mary Anna Dickinson have expressed interest in being on the Fund Development committee.

Governance Report: None.

Outreach Committee Report: Nina Nabors noted the committee is continuing work on the Honey Creek Story and on enrollment outreach through visiting and advertising pre-kindergarten groups. Al Waters will visit the University of Michigan School of Nursing childcare. Kelly Krawcke requested the Honey Creek brochure be updated. The next meeting is December 21, 2012.

Strategy Committee Report: Al Waters reported the faculty continues to work on curriculum alignment.

Faculty Liaison Report: No report.

Director's Report: Written report in board packet.

Al Waters reviewed the following:

Focus school consultant met with the faculty to administer the Educational Resource Systems survey. The consultant will return with the responses in January 2013. As a Focus School Honey Creek must register as a participating school in the "Superintendent's Dropout Challenge". We need to set aside 20% of Title I funds and submit a plan of how the \$2,000.00 will be used to close the gap. Due to our diverse student population, which contributes to Honey Creek being identified as a focus school, he will request a waiver.

Two grants were submitted with the state. The Technology Readiness Grant will help us prepare for online testing. The Principal Evaluation Training Grant is required for principals to take a course on evaluating staff and this grant would pay for the course.

Honey Creek held a High School Night on December 14, 2012. Four High Schools participated (AIM, Greenhills, Rudolf Steiner, and WIHI). Community High and Washtenaw Technical College sent material. Approximately fifteen families participated.

The Washtenaw Intermediate School District reviewed and modified security procedures. A discussion on school security followed.

Old Business: None.

New Business: None.

Other Items of Business by Consensus of the Board: None.

Board Kudos:

- To Megan Masson-Minock for coaching the 2/3 soccer team.
- To Bill VanLoo, Jon Baek, Jody Klein, Mike Fitzpatrick, Will Meurer, Cheryl Quinn, Tammy Hall, Nadine Wang, Fifi Moghtassed, Frank DeSanto, Alex Quinn, Kaya Kurdak, and everyone who helped with another great LEGO season!
- To Katie Gates for another remarkable Winter Performance!
- To Valerie Mann, Jeannie Crayne, and Marta England for their work with the craft fair.

Preparation for Board Communications: Kelly Krawcke will prepare a summary of the board meeting for the Honey Creek Newsletter.

Adjournment: Pat Conlin moved to adjourn the meeting at 6:17p.m.

