

Section 3000 – Fiscal Management

3610 Purchasing Goods and Services

3610

The Director shall be the sole purchasing agent for the Academy.

Purchasing from Academy Employees

The Board shall not purchase equipment, supplies, or services from any employee who is employed by the Academy for more than an average of 25 hours per week, nor from a member of a household of that employee, nor from any firm in which that employee or member of his/her household holds a 10 percent or greater financial interest.⁸

Purchases through the Academy

Board members and employees shall not make any purchase through the Academy for personal use. The name of the Academy, or an employee's position, shall not be used in such manner that discounts or cost preferences are given to such person. Purchasing equipment and supplies by the Academy for resale to employees is prohibited.

Emergency Purchases

Emergency purchases may be made without using the quotation or bidding process. Such emergencies may arise because of an accident or other unforeseen occurrence that could affect the life, health, welfare, or safety of the Academy's students or employees.

Approved: July 23, 2008
LEGAL REF: MCL 15.321-330; 380.1216; 380.1274

⁸ MCL 15.322 Sec.2 (1) Except as provided in sections 3 and 3a, a public servant shall not be a party, directly or indirectly, to any contract between himself or herself and the public entity of which he or she is an officer or employee. MCL 15.323 Sec. 3 (1) Section 2 does not apply to either of the following: (a) A public servant who is paid for working an average of 25 hours per week or less for a public entity (b) A public servant who is an employee of a public community college, junior college or state college or university.

Honey Creek Community School