

Honey Creek Community School

Minutes of August 21, 2013 Board of Trustees Meeting

Call to Order: Board President Lisa Wozniak called the meeting to order at 5:39p.m.

Recording Secretary: Karen Giltrow

Board Members Present: Yvette Atkinson, Christine Kelley, Greg White, Lisa Wozniak.

Staff and Community Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Salli Kropp, Karen Giltrow.

Board Spotlight:

Amanda Rosman, Executive Director of The James and Grace Lee Boggs School shared how Al Waters helped mentor them during the planning phase of their theme, project based, placed based school. The school currently has forty students and are a Kindergarten through 4th grade school located at 4141 Mitchell St, in Detroit.

Al Waters gave a presentation on Honey Creek's Charter Renewal process that is being overseen by the Hanover Company. Curriculum, instruction, reporting and accreditation are the four components of the renewal process. The area "response from staff regarding time allotted to grade and evaluate student data" was targeted.

Consent Agenda: Christine Kelley moved, supported by Yvette Atkinson to accept the consent agenda. **Motion was approved by all board members present.**

Public Participation: None.

Finance Committee Report: None.

Fund Development Report: Written report in board packet. Al Waters reported the Foundation Board met on August 7, 2013 and reviewed communication strategy. The board approved initial Foundation letter was sent out to the Honey Creek Community School community earlier this week. The Foundation Committee meets the first Wednesday of every month.

Governance Committee Report: Lisa Wozniak and Pat Conlin will meet and work on board policy and structure regarding school board elections.

Outreach Committee Report: None.

Strategy Committee Report: Al Waters reported due to summer break the staff did not meet to continue work on the reporting and data section of the strategic goals.

Faculty Liaison Report: None.

Director's Report: Written report in board packet. Al Waters reviewed the report that included the following:

- Honey Creek has been designated as a Focus School therefore; Al Waters will need to rewrite the goals on how Honey Creek will decrease the achievement gap. Data associated with the Focus School designation may be found on mischooldata.org
- Health insurance renewal premiums are scheduled to increase by 19% and additional fees of approximately 6% due to requirements of the Affordable Care Act. Currently exploring a new option that will not be available until next year. Al Waters would like to reconvene the compensation committee to explore this topic and have the committee include two board members.
- Teresa Gonzalez-Woods, Al Waters and Salli Kropp attended a Literacy Assessment Seminar in August at Livingston ESA on deconstructing the Common Core Standards to create learning target frameworks. Cindy Wauer and Stephanie Boling will participate in September.
- Jon Baek and Cheryl Quinn joined the Washtenaw and Livingston County Science Workgroup that will focus on developing and sharing best practices in implementing the Next Generations Science Standards.
- Honey Creek needs to resubmit the Title I and Title II grant applications due to changes in state regulations to receive the federal funds.
- Received preliminary audit on August 14, 2013. Revenues decreased, and expenditures increased resulting in a decrease in the fund balance. Yeo & Yeo will present an overview of the 2012-13 audit at the September 25th board meeting.
- Al Waters, Shellee Almquist and Karen Giltrow have been working with the new student management system that will assist with data reporting and finance.
- Sarah Van Loo has joined Honey Creek as our new Art Teacher.

Old Business: None.

New Business: None.

Other Items of Business: None.

Board Kudos:

- To Eli Atkinson for helping Karen Giltrow with recycling and organizing workroom cupboards.
- To Al Water's for his invaluable help mentoring the staff at The James and Grace Lee Boggs School.
- To Amanda Rosman, Executive Director of The James and Grace Lee Boggs School for presenting at the August 2013 board meeting.

Public Participation: None.

Adjournment: Greg White moved, supported by Christine Kelley to adjourn the meeting at 7:46p.m.