

Honey Creek Community School
Minutes of September 26, 2012 Board of Trustees Meeting
Call to Order: 5:34p.m. by Brian Hockley, Board President
Recording Secretary: Karen Giltrow

Board Members Present: Pat Conlin (arrived at 5:58p.m.), Brian Hockley, Linda Knox, Kelly Krawcke, John Lonsway, Nina Nabors, Lisa Wozniak.

Staff and Community Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Salli, Kropp, Karen Giltrow, Sue Birdsall.

Board Spotlight: None

Consent Agenda: Lisa Wozniak moved, supported by Linda Knox to approve the consent agenda. **Motion was approved by all board members present.**

Public Participation: Brian Hockley welcomed Honey Creek parent Sue Birdsall to the meeting.

Finance Committee Report: Written report in board packet. Jon Lonsway noted the following topics were discussed at the meeting:

- Shellee Almquist presented the following revision to the teacher compensation policy due to prior questions regarding the language in the policy for teachers not hired at the beginning of the year. “Note: Individuals hired mid-year will receive compensation adjustments as follows: Individuals who begin employment after Labor Day and before December 31st will receive the entire \$5,000 adjustment beginning with the October 1st payroll. Individuals beginning employment after January 1st but before March 1st will receive 50% of the adjustment beginning with the February 1st payroll. Those beginning employment after March 1st will receive the adjustment the following year.” The committee agreed the language and policy were clear.
- The committee expressed interest in changing Honey Creek’s contributions to employee healthcare. Shellee Almquist presented a breakdown to the committee and also noted there will be no internal changes to the healthcare plan, with the exception of the employer contribution of 80% of the medical insurance cost for each eligible employee.

Fund Development Report: Written report in board packet. Linda Knox reviewed the report and noted upcoming meetings will include prioritizing and planning new fundraising initiatives. The committee will meet the first Wednesday of each month at 4:30p.m. at Honey Creek.

Governance Committee Report: No report.

Outreach Committee Report: Written report in board packet. Nina Nabors reviewed the report which included:

- The success of committee's participation on the first day of school and on curriculum night.
- Discussed creating a process for ongoing website maintenance and new website features.
- Discussed participating in efforts related to the sustainability portion of the Strategic Plan.
- Overall goals for the year:
 - Communication related to fundraising
 - Evaluating the effectiveness of Honey Bunches of Notes as primary means of communication
 - Using Honey Creek's story to create a presentation to highlight the school's uniqueness.
 - Strategies for increasing outreach to prospective parents through publications, preschool presentations and advertising.

Strategy Committee Report: Written report included in Director's Report. Al Waters reported the Strategic Plan was introduced to the community on the first day of school and two presentations were also given on Curriculum Night. In-service focused on curriculum alignment and integrating environmental sustainability and curriculum based service learning.

Faculty Liaison Report: Brian Hockley welcomed Salli Kropp as the new Faculty Liaison. No report.

Director's Report: Written report in board packet. Al Waters reviewed the following;

- Enrollment this year is at 245 students.
- Intervention Specialist was hired and resigned. Made offer to another candidate who is considering the position.
- MEAP testing will begin in October 9, 2012. Honey Creek 7th graders have been chosen to participate in a trial of the Smarter Balance Assessment which will take place in October 2012.
- Students whose first language may not be English may qualify for English Language Learner services. We will survey the community to find out those students who may be eligible.

Old Business:

Director Evaluation

Brian Hockley deferred the Director Evaluation to the October 26, 2012 Board Meeting.

New Business:

Health Insurance Premiums

Lisa Wozniak moved, supported by Linda Knox to approve the health insurance premium. **Motion was approved by all board members present.**

Compensation Policy

Linda Knox moved, supported by Jon Lonsway to approve the Compensation Policy.

Motion was approved by all board members present.

School Improvement Plan

Nina Nabors moved, supported by Pat Conlin to approve the School Improvement Plan.

Motion was approved by all board members present.

Other Items of Business by consensus of the Board: The Board Retreat Agenda was discussed. Brian Hockley will send the agenda to the board.

Board Kudos:

- To the PTO, Rick and Ellen Meader, and all of the volunteers who helped make the Honey Creek Community School Family Picnic a huge success.
- To the Outreach Committee for welcoming our new families at the Honey Creek Picnic and all the parent volunteers who assisted our new families on the first day of school.
- To the teachers for a successful Curriculum Night.
- The entire Summer Camp Staff and support staff for an amazing summer: Amber Byers, Chris Culbertson, Charlie DeSautel, Mario Jordan, Julie Sampson, Eddy Clarke, Kristin Vespa, Darnell Talbert, Shelby Howell, Ashley Whisnant, Leslie Herrala, Casey Fry, Ashley Bartley, Jeannie Crayne, Zane Almquist, Margaret Wessel-Walker, Kim Bruan, Shellee Almquist, Karen Giltrow, Bill VanLoo and Al Waters.

Preparation for Board Communications: Kelly Krawcke will prepare a summary of the board meeting for the Honey Creek Newsletter.

Public Participation: Sue Birdsall commended the board on doing a great job.

Adjournment: Pat Conlin moved to adjourn the meeting at 6:50p.m.