

Honey Creek Community School
Minutes of August 15 2012, Board of Trustees Meeting
Call To Order: 5:34 p.m. by Brian Hockley, Board President
Recording Secretary: Kelly Krawcke

Board Members Present: Pat Conlin, Brian Hockley, Linda Knox, Kelly Krawcke, John Lonsway, Nina Nabors

Staff and Community Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Tammy Hall

Board Spotlight: Al presented information regarding the designation of Honey Creek Community School as a Focus School by the state of Michigan. Al will attend a local meeting with representatives of the Michigan Department of Education on August 17, 2012 to obtain additional information. He also discussed that as a Focus School, families will have a Choice Transfer Option and the families will be contacted regarding this by August 21, 2012.

Consent Agenda: Pat Conlin moved, supported by Linda Knox, to approve the consent agenda. Motion was approved by all board members present.

Public Participation: None.

Financial/Governance Committee Joint Report: Brian reported that there continues to be consideration and discussion regarding the use of a management company with plans discuss with an attorney in September. Shellee reported the HCCS audit has been completed and she has received the initial draft which will be reviewed with the board once finalized.

Fund Development Report: Linda reports after consulting with an attorney, the committee plans to move forward with filing for a 501c3 status for the new fund raising foundation in September 2012. Additional meetings to resume in the fall.

Outreach Committee: did not meet

Strategy Committee Report: Al reports he has received bids for professionally printed posters that will be used to present the Strategic Plan including the four goals, mission and belief statements to the HCCS community. Al and Shellee to review the bids. The goal is to have the posters completed for presentation at the school picnic in August.

Faculty Liaison: Tammy reports the teachers are preparing for another successful school year. She requested information/results from the Communication Survey. Nina will follow up.

Director's Report: AI discussed HCCS Focus School Status as noted in the Board Spotlight as well as the schools interaction with the SE Michigan Sustainability Coalition.

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Old Business: Brian will meet with AI to begin AI's evaluation with the goal to present at the September board meeting.

New Business:

- Director Evaluation: Brian reports that he and the Governance Committee will work on a basic framework for an evaluation tool that can be added to the board documentation such that future boards will have some guidance in dealing with this very important responsibility. A survey will also be sent the faculty in March or April requesting their input with regards to the Director Evaluation.

-Board Retreat: decision made to hold the Board Retreat September 29, 2012 from 9am to 12N at the school . Discussed potential invitation of Steve Nose to this meeting. Composition of the board subcommittees to be discussed at the retreat as well. Kelly will bring refreshments.

Other Items of Business by Consensus of the Board: None.

Board Kudos To:

- Tammy Hall who is completing her term as faculty liaison. The faculty will choose a new liaison who will start in September.
- AI and Shellee for their hard work and commitment to the school over the summer.

Public Participation: none.

Adjournment: Pat Conlin moved to adjourn.