

**Honey Creek Community School**  
**Minutes of June 27, 2012 Board of Trustees Meeting**  
**Call To Order:** 5:36p.m. by Scott Mahler, Board President  
**Recording Secretary:** Karen Giltrow

**Board Members Present:** Pat Conlin, Will Hathaway, Brian Hockley, Linda Knox (arrived at 5:45p.m.), Kelly Krawcke, Scott Mahler, Lisa Wozniak (arrived at 5:40p.m.)

**Staff and Community Members Present:** Al Waters, Shellee Almquist, Sue Hofbauer, Tammy Hall, Karen Giltrow.

**Board Spotlight:** None.

**Consent Agenda:** Pat Conlin moved, supported by Kelly Krawcke to approve the consent agenda. **Motion was approved by all board members present.**

**Public Participation:** None.

**Finance Committee Report:** Brian Hockley reported the committee met June 12, 2012 and reviewed the budget prior to the final reading at the June board meeting. Minor changes were made.

**Fund Development Report:** No report.

**Governance Committee Report:** Brian Hockley reported adjustments were made to the Director Evaluation survey, and the survey was sent out to the staff. Linda Knox noted the Michigan Association of School Boards evaluation will be used as the primary instrument for assessment, and sixteen staff members have completed the Director's Evaluation survey. A discussion followed. The next step will be to look at the piece of the survey not including the board goals. Linda Knox recommended Pat Conlin and Brian Hockley meet to complete the evaluation.

**Outreach Committee Report:** Will Hathaway reported the Honey Creek Internal Communications Survey is complete and a summary may be found in the June 2012 Honey Bunches of Notes Newsletter. One hundred completed online surveys were received, and the Outreach Committee is already using the data to make improvements to the school website and to develop more effective ways of welcoming new families and students.

**Strategy Committee Report:** Al Waters reported the fourth goal of the Strategic Plan was completed at the last meeting with Stephen Nose. The fourth goal reads **Community:** Sustain and enhance Honey Creek Community School by encouraging and connecting the time, talent, and resources of our entire community. Al Waters and Stephen Nose will meet again on June 12, 2012 to develop the rubric for the fourth goal and plan launching for next year. A discussion followed and included the need to have a plan in place to communicate the Strategic Plan to the community. The Outreach

Committee will meet in July to create a plan along with the administration on how to best communicate the Strategic Plan to the community.

**Faculty Liaison Report:** Tammy Hall shared the faculty's comments on how and if, they would like to be involved in the Director's Evaluation. The majority of the staff would like to be involved in the evaluation process through a combination of multiple choice and open- ended questions.

**Director's Report:** Written report in board packet. Al Waters reviewed the accomplishments of the 2011-12 school year:

- Accredited by AdvancED
- Honey Creek received Bridge Magazine "Charter State Champs" award for 100% proficiency in 8<sup>th</sup> grade reading
- Honey Creek middle school teacher Joe Griffith received an "Excellence in Education Award" from the Michigan Association of School Boards for his units on Homelessness and Economics.
- MEAP and Terra Nova scores show Honey Creek students are performing at high levels
- Expanded relationship with Eastern Michigan University by having pre-service teachers in the classrooms. Established working relationship with the University of Michigan by providing an administrative practicum experience for a graduate student. Continuing to develop working relationship with the Southeast Michigan Sustainability Coalition to further our dedication to environmental science and eco-justice. This has led to joint activities with Ann Arbor Learning Community and Boggs Educational Center.
- Hard work put forth by the faculty on the instructional and curriculum goals in our Strategic Plan

#### New Faculty

Cheryl Quinn has been hired for the 4/5 teacher position. She is certified by the State of Michigan in both K-5 and in 6-8 Science. Cheryl has a Master's Degree in General Science Education.

Andrew Colombo-Dougovito has been hired for the Physical Education/Swim Teacher position. He is certified by the State of Michigan in both K-12 Physical Education and 6-12 in Health. Andrew has a Master's Degree in Adaptive Physical Education.

Al Waters informed the board of a situation with a student that took place the last week of school and per policy, notified the board president. A discussion followed on whether or not board policy should be changed. The Governance Committee will revisit this topic at a later date.

#### **Old Business:**

##### 2<sup>nd</sup> Reading of the Updated Budget

Pat Conlin moved, supported by Linda Knox to approve the 2011-12 updated budget.

**Motion was approved by all board members present.**

### 2nd Reading of Next Year's Budget

Pat Conlin moved, supported by Brian Hockley to approve the 2012-13 budget. **Motion was approved by all board members present.**

### 2nd Reading of Next Year's Calendar

Pat Conlin moved, supported by Linda Knox to approve the 2012-13 school calendar. **Motion was approved by all board members present.**

### **New Business:**

#### Board Self-Evaluations

Brian Hockley noted the board self evaluations are complete and board survey evaluations were sent out. A discussion on using a different process for board self evaluations will be continued at the board retreat.

**Other Items of Business by Consensus of the Board:** None.

### **Board Kudos To:**

- Cameron McCord and Abby Knox for sharing their time and talents with the Eco-Maniacs Club.
- Kim Braun, Mario Jordan, and Darnell Talbert for incredibly helpful swim lessons.
- Brandon Lockman, the Black Belt Academy staff, and Kate Mink for Choi Kwang Do.
- All the Field Hockey coaches and volunteers, especially Joanne Beemon, Alicia Schuster, and Sydney Schuster.
- Andy Sheibar for an amazingly successful, first-ever session of tennis.
- Mary Bassett, Pat O'Connell, Barbara Naess, Tammy Hall, Salli Kropp, Teresa Gonzalez-Woods, Jon Baek, and Liz Scott for serving on the Instructional Consultation Team.
- Johnny Thompson for coordinating Academic Service-Learning activities this year.
- Anne Dimitry for offering AS-L Knitting opportunities at lunch.
- Mario Jordan for a fun session of Capoeira.
- Ashley Whisnant for directing delightful dance classes.
- Katie Gates, Josh Jobst, Ryan Seay, Phoebe Gelzer-Govatos and Margaret Wessel-Walker for developing our young musicians.
- Jeannie Crayne for cultivating a love of nature with the after school garden club.
- Lindsay Parrish for an inspiring session of after school art.
- Lunch with an Expert guest speaker and safety engineer David Ausmus for sharing his experience at Ground Zero with our students.
- Scott Maher for an outstanding job sharing his time and talents with the Honey Creek Community School Board for the past three years.

- Will Hathaway for stepping in to fill a board member vacancy, and for his work as a member of the Outreach Committee.
- Everyone who helped make the Middle School Graduation Ceremony, Dinner, and Dance a huge success. Oh what a night! Special thanks to Alicia Schuster, Simone Jenkins, Jon Baek, Joe Griffith, Liz Scott, Cindy Wauer, Al Waters Shellee Almquist, Katie Gates and the choir, Scott Mahler, Peter Knox, Doug Miller, and the Honey Creek PTO.
- Kristin Vespa and Cam McCord for sharing their teaching talents with Honey Creek. Best to you both on your new ventures.
- All teachers and staff for a great 2011-12 school year.

**Preparation for Board Communication:** Kelly Krawcke will prepare a summary of board meeting for the Honey Creek community.

**Public Participation:** None.

**Adjournment:** Pat Conlin moved to adjourn the meeting at 7:16p.m.