

**Honey Creek Community School**

**Minutes of June 23, 2010 Board of Trustees Meeting**

**Call To Order:** 6:15p.m. by Board President John Stahly

**Recording Secretary:** Board Secretary Libby Sheldon

**Board Members Present:** Carol Borgeson, John Stahly, Simona Goldin, Scott Mahler, Wayne Millette, Jeff Prenevost and Libby Sheldon.

**Staff and Community Members Present:** Al Waters, Shellee Almquist, Sue Hofbauer and Brian Hockley.

**Board Spotlight:** None

**Consent Agenda:** John Stahly announced the following two additions to the agenda under Old Business, Strategic Planning update and Compensation Panel findings to be distributed for review. Board Connect (a training session for Board members), was added to the July 28<sup>th</sup> board agenda.

The Special Board Meeting Minutes were amended to reflect the correct dates of May 18, 2010 and May 20, 2010. Libby Sheldon moved, supported by Wayne Millette to approve the consent agenda as amended. **Motion was approved by all board members.**

All was approved. Libby motioned, seconded by Wayne.

**Public Participation:** None

**Financial Committee Report:** None

**Faculty Liaison Report:** None

**School Age Programs/Academic Service-Learning:** Written report in board packet. Sue Hofbauer noted the number of summer camp enrollees had increased to 87, differing from her written report.

**PTO Report:** None

**Director's Report:** The Director's Report included the following items:

- Honey Creek was notified on June 14<sup>th</sup> from the Michigan Department of Education that the resolutions for both special education complaints have been accepted.
- Received notification on June 21<sup>st</sup> from the Michigan Department of Education that Honey Creek has met the requirements (level 1) of Part B of the IDEA.
- This summer Honey Creek will conduct interviews for two positions, a teacher consultant and a media center specialist. All other faculty is due to return this fall.
- During the last three weeks of school there were two major discipline issues which required immediate and severe interventions. Honey Creek is working toward solutions in each case in cooperation with parents, the AAPS, local authorities and the students.

There was a discussion with Al Waters, led by Simona Goldin about integrating and standardizing issues throughout the classrooms, particularly in middle school, related to Honey Creek values, responsibilities and maturation.

**Old Business:** None

#### 360 Assessment

Written report in board packet. Jeff Prenevost moved, supported by Carol Borgeson to approve a 360 Assessment for Director Al Waters to be completed as part of his 2009-2010 evaluation process by the Board of Directors. The Hay Group will administer this email driven peer assessment. **Motion was approved by all board members.**

#### Strategic Planning

Simona Goldin reported that the Strategic Planning process has begun with a small committee of community members being assembled to review existing documents. The committee will plan to meet three times over the summer. Simona Goldin requested one person, in addition to Al, become involved in the organizational process to keep things moving in collaboration with our consultant. Scott Mahler took on this responsibility as “sub point liaison.”

#### Compensation Panel

Compensation Panel findings were distributed to the board for review.

**New Business:**

#### Board Connect

Simona proposed a Board Connect Workshop as part of the July 28, 2010 meeting. The focus of this presentation will highlight constraints of school boardsmanship, with a focus on fiduciary responsibilities. Jeff Prenevost moved, supported by Scott Mahler to approve the Board Connect Workshop Proposal. **Motion was approved by all board members.**

#### Board Self-Evaluations

There was a brief discussion about the Board Self-Evaluations. The question was raised about collection and how to properly collate data. John Stahly took on the task.

**Other Items of Business:** None

#### **Kudos:**

- To the PTO for the wonderful PE/Play Day T-Shirts.
- To everyone involved in making PE/Play Day a huge success.
- To John Stahly, Wayne Millette and Jeff Prenevost for their years of service as Honey Creek Community School Board Members.
- To Katie Gates and all who made the Graduation Ceremony and events meaningful and successful. A special thanks to the Middle School Teachers!
- To Jeannie Crayne for running a successful after school Theatre Club.

- To Katie Gates for a fabulous session of after school Glee Club.
- To Laura Rauser for an inspiring session of after school Art.
- To Amber Byers and Megan Minock for a terrific session of after school soccer.
- To Mario Jordan for a fun session of Capoeira.
- To Alicia Meza-Wilson for an educational after school session of Spanish.
- To Kim Braun for incredibly helpful after school swim lessons.
- To George Alber Cook for an amazing after school session of Bridges and Superstructures.
- To Brandon Lockman, his staff, and Kate Mink for another great session of Choi Kwan Do.
- To Joanne Beemon for coaching field hockey.
- To Bill VanLoo for volunteering his time every Tuesday for after school Open Tech.
- To Mary Bassett, Amber Byers, Barbara Naess, Salli Kropp, Teresa Gonzalez-Woods, Jon Baek, and Liz Scott for serving on the Instructional Consultation Team.

**Public Participation:** None

**Adjournment:** The meeting closed with gratitude to Al Waters and Shellee Almquist for another successful year, and also to Jeff Prenevost, Wayne Millette and John Stahly who depart the Board after many years of combined service. Carol Borgeson moved to adjourn the meeting at 7:42p.m.

**Board Attendance:**

| <u>Name</u>  | <u>Present</u> | <u>Absent</u>                    |
|--------------|----------------|----------------------------------|
| C. Borgeson  | 11             | 1 (July 09)                      |
| S. Goldin    | 12             | 0                                |
| S. Mahler    | 12             | 0                                |
| W. Millette  | 9              | 3 (July 09, August 09, April 10) |
| J. Prenevost | 10             | 2 (August 09, December 09)       |
| L. Sheldon   | 10             | 2 (May 10)                       |
| J. Stahly    | 11             | 1 (May 10)                       |

