

**Honey Creek Community School
Minutes of March 28, 2012**

Call to Order: 5:31p.m. by Board President Scott Mahler

Recording Secretary: Karen Giltrow

Board Members Present: Pat Conlin, Will Hathaway, Brian Hockley, Linda Knox, Scott Mahler, Lisa Wozniak (arrived at 5:50p.m.).

Board Spotlight: Al Waters reviewed the Anti-Bullying Resolution. A discussion followed. Honey Creek parent Terri Eglinton addressed the board and would like to see more anti-bullying education for the students, parents and staff and to see the focus on prevention and fostering positive relationships. The board will vote on the resolution at the April 25, 2012 board meeting.

Consent Agenda: Will Hathaway moved, supported by Brian Hockley to approve the consent agenda. **Motion was approved by all board members present.**

Public Participation: Terri and Brian Eglinton attended the meeting.

Finance Committee Report: Written report in board packet. MPSERS contributions are expected to increase from the current 24.46% to 31.21% by the 2013-2014 school year at a cost of \$117,790.00. In the current school year a 3% raise and the retirement and social security contributions will cost Honey Creek \$48,407.00. The finance committee does not believe the retirement costs can be sustained, and charged Al Waters to investigate management companies to employ all Honey Creek staff and bring the information to the April board meeting.

Fund Development Report: Written report in board packet. Items discussed included:

- How the new entity should overlap with the Honey Creek board of directors.
- How the new entity and Honey Creek board should both be guided by the same goals through the work of the strategic plan.
- How the bylaws should include how the funds raised will be spent.

Pat Conlin recommended the board take draft of the bylaws to a lawyer for an opinion. Linda Knox and Pat Conlin will meet to discuss. Next meeting is scheduled on April 19, 2012 at 5:30p.m.

Governance Committee Report: No report.

Outreach Committee Report: Written report in board packet. Will Hathaway noted the committee is focusing on ways to improve welcoming and integrating the new incoming families to Honey Creek. New families will be receiving invitations to our Spring Curriculum Celebration. Scott Mahler reported the website sub-committee is addressing the budget transparency on the website.

Strategy Committee Report: Written report in Director's Report. The following needs were identified after Al Waters and three board members met with Stephen Nose on having some element of our plan focus on all aspects of sustainability.

1. Write the "story" of Honey Creek Community School.
2. Create a fourth goal for the Strategic Plan that addresses sustainability in all of its meanings and manifestations.
3. Craft the Strategic Plan in some detail to include:
 - a) A narrative explaining context, strategic planning process, states of the Michigan educational environment, i.e., the current state of Honey Creek Community School and schools in Michigan.
 - b) The mission and values statements, HCCS vision, the four goals and how to attain those goals using objectives/outcomes/methods, metrics, and a timeline with milestones.
 - c) Entry points for different segments of the HCCS community to engage, e.g., the board, Phoenix Rising, etc.
 - d) Identify ways the Honey Creek community and the broader Ann Arbor community can connect and contribute to goals 1-3.
4. Create a HCCS Communication Plan to serve two purposes:
 - a) Internally, for the HCCS community to understand the HCCS story.
 - b) Externally, for board committees and the Outreach Committee to explain HCCS to the broader Ann Arbor community and Washtenaw County.

Director's Report: Written report in board packet. Al Waters reviewed the following items:

- Dissemination Grant was not accepted. Will resubmit grant with modifications this summer.
- The Michigan Department of Education expects districts to create and maintain board policy on website content and timelines for updates.
- The Michigan Department of Education will be distributing Edujobs funds estimated at \$600.00 that must be spent by June 2012.
- Terra Nova testing will be completed this week and returned to vendor for scoring. Test results expected the end of April.
- Michigan State Senator Rebekah Warren sent a letter extending her congratulations to Honey Creek for being named the 8th Grade Reading Academic Charter State Champion by Bridge Magazine.
- Honey Creek PE/Swim Instructor Kristin Vespa submitted a letter requesting a two-year leave of absence to attend Wayne State University or Western Michigan University in the fall. Al Waters recommended granting Kristin Vespa the leave of absence.
- Received estimate to replace all existing lighting in the Honey Creek classrooms and offices with T5 lighting from Her Electric for \$50,000.

Old Business:

Master Teacher Compensation Policy

Lisa Wozniak moved, supported by Pat Conlin approve the clarified/adapted Master Teacher Compensation Policy. **Motion was approved by all board members present.**

Board Recruitment

Will Hathaway and Kelly Krawcke will meet to discuss sending out the board nomination forms, and board member qualifications to the community. Lisa Wozniak will speak to the community to help recruit any interested community members at the Honey Creek Talent Show on March 29, 2012.

New Business:

Best Practices Incentive

Pat Conlin moved, supported by Lisa Wozniak to adopt the Best Practices Incentive Resolution. **Motion was approved by all board members present.**

Other Items of Business: Al Waters emailed zip file of Director’s goals to board. The discussion on MPSERS deficit continued.

Board Kudos To:

- The staff and students who participated in the Student vs. Staff basketball game and to Kristin Vespa for organizing the event.
- The staff, students, and parents who participated in the Student/Parent/Teacher conferences.
- Joe Griffith and his students and to the parents who participated in the Homeless Simulation.
- Lunch w/an Expert electronic music presenters Adam Druckman, Mike Dykehouse and Bill VanLoo on February 17th.

Preparation for Board Communications:

Public Participation: None.

Adjournment: Pat Conlin moved to adjourn the meeting at 8:00p.m.

Board Attendance:

Name	Present	Absent
P. Conlin	7	2 (August, September)
W. Hathaway	5	0
B. Hockley	9	0
L. Knox	7	2 (November, January)
K. Krawcke	8	1 (March)
S. Mahler	8	1 (July)
L. Wozniak	8	1 (November)