Honey Creek Community School
Minutes of February 17, 2010 Board of Trustees Meeting
Call To Order: 6:20p.m. by President John Stahly
Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Simona Goldin, Scott Mahler (arrived at 6:23p.m.), Wayne Millette, Jeff Prenevost, John Stahly, and Libby Sheldon.

Staff and Community Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Tammy Culver, Jeannie Crayne, Cameron McCord, Karen Giltrow, Joan Sitomer, and Brian Hockley.

Board Spotlight: Honey Creek teacher Tammy Culver, gave a presentation to the board on Title I tutoring. Students receiving free and reduced lunches are eligible for tutoring. A seven week program is being considered for this summer.

Consent Agenda: The consent agenda was changed. Scott Mahler moved, supported by Simona Goldin to approve the January 27, 2010 minutes as amended. **Motion was approved by all board members present.** Jeff Prenevost moved, supported by Wayne Millette to accept the January 2010 Financial report and the January 2010 Expenses report as submitted. **Motion was approved by all board members present.**

Public Participation: Jeannie Crayne addressed the board and asked them to consider creating a Special Education Coordinator position, due to the increased population of students receiving services. A letter from Jeannie Crayne was included in the board packet. John Stahly responded this is an administrative decision.

Financial Committee Report: Shellee Almquist reported the committee met prior to the board meeting and approved the following three mini-grants; books for K-1's, math materials and supplies for K-1's, and twenty headphones for technology.

Faculty Liaison: Written letter in board packet from staff member Jeannie Crayne. The letter was discussed earlier under the agenda item public participation.

School Age Programs: Written report in board packet.

Academic Service-Learning: Written report in board packet. Sue Hofbauer announced Joe Griffith's middle school class participated in the LEAGUE's King Day event and finished in ninth place nationally.

PTO Report: Joan Sitomer gave a summary on the success of the first Honey Creek Community School Ball held on February 13, 2010. The PTO expects to raise approximately $5,000.00 from the event.

Director's Report: Written report in board packet. Al Waters presented his report to the board and the following items were discussed:

- Request to change to recess before lunch will be considered over the summer.
- Special education staff is being trained on the Excent Tera online program for IEP's.
- Pending State legislation to cap administrative costs at 28% of operating revenues. The formula the Michigan Department of Education uses to calculate the percent is unknown. It is estimated that Honey Creek is at 22% or 17% if rent is not included.
- Predicting a special education reimbursement percentage drop from 82% to 50% in the fall, due to county property tax revenues being down.

Old Business: None

New Business:

Strategic Planning

A rough draft of a Request for Proposal for Honey Creek's Strategic Planning was included in the board packet. Simona Goldin initiated the rough draft proposal due to the board goal of supporting the director in the strategic planning process. Feedback on the rough draft was requested by February 24, 2010. A discussion followed on hiring a consultant to assist with creating a 5-year strategic plan, and the expected costs associated with doing so (approximate range $1500.00–$5,000.00).

Review Budget Proposal

Following the second reading of the 2009-2010 Budget, Jeff Prenevost moved, supported by Carol Borgeson to adopt the revised 2009-2010 budget. **Motion was approved by all board members present.**

Other Items of Business by Consensus of the Board:

John Stahly asked if the Fall audit request of conducting a compensation comparison with other similar sized non-profit organizations had been completed. Shellee Almquist responded that she will get it to the auditor.

Board Kudos:

- To everyone on the Grant Committee: Al Waters, Sue Hofbauer, Tricia Gearhart, Scott Mahler, Victoria Bennett, Carola Carlier, Lisa Wozniak, Linda Knox, and Simone Jenkins.
- To Amber Byers, Elizabeth Scott, Barbara Naess, and Stephanie Boling for attending the IC training on January 26th and January 27th.
- To Joe Griffith and his class for finishing 9th in the Middle School Division of the LEAGUE's King Day event from January 6th-20th.
- To Phoenix Rising for awarding three mini-grants: 20 head phone sets for technology, hands on science, math and language arts books, and social studies and science materials for the K-1 classrooms.
- To the 2/3 classrooms, and everyone else who supported the successful AS-Lbake sale that raised $551.50 for UNICEF to benefit the children of Haiti.

- To all those involved in planning, and attending the very successful Honey Creek Community School Ball.
- To the Honey Creek Ball coordinators Simone Jenkins and Liza Wozniak for their dedication and hard work along with the following list of collaborators for the amazing Honey Creek Ball: Rachel and Shannon Davis, Sebastian and Eva Wreford, Trish Gearhart, our awesome PTO, Will and Mary Hathaway, Scott Mahler, Beth Simon, Fifi Fortson, Anne Dimitry, Heidi Kraepel, Sue Kirkup, Mike Birdsall, Heather Ross, Meg and Jim Zamberlan, Diane McLaren-Brighton, Matt Morgan, Kenny Simon, Karen Giltrow, Laura Rauser, Lily Jungan, Kristee and Doug Hartman, Carrie Mink, Jeff Prenevost, Honey Creek School Board, Sharon Paskus and everyone who brought food to share.
- To the following businesses and families who donated to the Honey Creek Community Ball Silent Auction: Acme Mercantile, Arbor Farms Market, The Ark, Bellanina Day Spa & Gift Boutiique, Bivouac (Ed Davidson), Blue House Ann Arobr, Busch's, Helen Boyle (Honey Creek Family), The Chelsea Tree House, Chelsea Wellness Center, Crazy Wisdom Bookstore & Tea Room, Shelly Crundwell (Honey Creek Family), The Davis Family (Honey Creek Family), The Earle Restaurant, Elephant Ears (Honey Creek Family).

Preparation for Board Communication: Libby Sheldon will provide a summary of the board meeting to the Honey Bunches of Notes Newsletter.

Public Participation: Joan Sitiomer announced that due to the large number of students participating in the talent show this year, two stages will be used.

Adjournment: Jeff Prenevost moved to adjourn the meeting at 7:33p.m.

Board Attendance:

Name	Present	Absent
C. Borgeson	7	1 (July 09)
S. Goldin	8	0
S. Mahler	8	0
W. Millette	6	2 (July 09, August 09)
J. Prenevost	6	2 (August 09, December 10)
L. Sheldon	7	1
J. Stahly	8	0