

**Honey Creek Community School**  
**Minutes of February 15, 2012 Board of Trustees Meeting**  
**Call to Order:** 5:32p.m. by Board President Scott Maher  
**Recording Secretary:** Karen Giltrow

**Board Members Present:** Pat Conlin (left at 6:58p.m.), Will Hathaway (arrived at 5:35p.m.), Brian Hockley (arrived at 5:40p.m.), Linda Knox, Kelly Krawcke, Scott Mahler, and Lisa Wozniak.

**Staff and Community Members Present:** Al Waters, Shellee Almquist, Tammy Hall, Sue Hofbauer, Karen Giltrow, and Sue Kirkup.

**Board Spotlight:** Al Waters reviewed student MEAP results and noted Honey Creek exceeded the state proficiency averages in all categories (reading, math, writing, science and social studies). See attached power point presentation.

**Consent Agenda:** The following amendment was made to the January 25, 2012 board meeting minutes; Board member Linda Knox's attendance was corrected to reflect her presence at the December 14, 2011 board meeting and her absence at the January 25, 2012 board meeting. Patrick Conlin moved, supported by Lisa Wozniak to approve the consent agenda as amended. **Motion was approved by all board members present.**

**Public Participation:** Scott Mahler welcomed Honey Creek parent Sue Kirkup to the meeting.

**Finance Committee Report:** Written report in board packet. Brian Hockley reviewed the revised Master Teacher description for the compensation policy. The board will vote on the revised Master Teacher description for the compensation policy at the March 28, 2012 board meeting.

**Fund Development Committee Report:** Written report in board packet. Linda Knox noted Patrick Conlin and Steve Rich are continuing work on organizing documents and reviewing bylaws for the new entity before applying for a 501c3. The committee is looking for core group members. A discussion followed. The next meeting will be on March 22, 2012 at 5:30p.m.

**Governance Committee Report:** Patrick Conlin reported the committee did not meet and the Michigan Association of School Boards approved a revised anti-bullying policy. The committee will bring the policy to the March 28, 2012 board meeting for review.

**Outreach Committee Report:** Will Hathaway reported the committee met on February 14, 2012 and that he will now serve as the committee's chairperson. The new focus will be on internal communication within the Honey Creek Community. A written report will be sent out tomorrow. The committee plans to meet the second Tuesday of each month at 3:30p.m.

**Strategy Committee Report:** Written report included in the Director's report. Scott Mahler requested the Strategy Committee report separate from the Director's report. Al Waters presented the Strategic Process Rubric to the board and thanked the committee members for the hard work, time and effort put forth in the planning process. The faculty are benchmarking where the school, grade level teams, and individual teachers are within each category. Al Waters will work on a timeline and a budget to support the implementation of the plan. He would like to create an implementation committee. A discussion followed and included how and what should be included in the summary to the community.

**Director's Report:** Written report in board packet. Al Waters reviewed the following:

- Ann Arbor/Ypsilanti Chamber of Commerce Leadership visited Honey Creek on February 8, 2012.
- The State Best Practice Incentives Program has advised Honey Creek to get a quotation for employing our part-time employees who provide lunch, aftercare and camp supervision from a contractor to meet criteria.
- Bridge Magazine recognized Honey Creek Community School as a State Champion for our 8<sup>th</sup> grade reading scores.
- Honey Creek received 144 enrollment applications for the 2012-13 school year.
- Terra Nova assessments will be administered in March.

**Old Business:** None.

**New Business:** Will Hathaway moved, supported by Pat Conlin to adopt the Resolution Opposing Public Act 297 and Supporting Actions to Preserve Equal Benefits. **Motion was approved by all board members present.**

**Other Items of Business:** None.

**Board Kudos To:**

- Tammy Hall for her work on the IC Team this past semester.
- Salli Kropp for perfecting her IC craft by attending an advanced training session.
- The Honey Creek Ball and Auction committee, the attendees, the Hathaway family for donating the space, the generous folks who donated items to the silent auction, etc!
- Tim and Karen Andrews, DNA Contractors and Doug Miller for helping with the A-Wing kitchen renovation.
- PTO Fine Arts Committee for the Middle School art/music field trip to the University of Michigan Museum of Art.
- The middle school students who spoke to the upcoming middle school parents at the middle school transition meeting.
- Honey Creek teachers Tammy Hall and Joe Griffith for their time and participation to the Strategic Planning process.

**Preparation for Board Communications:** Kelly Krawcke will prepare a summary of the board meeting for the Honey Creek Newsletter.

**Public Participation:** Sue Kirkup thanked the board for the opportunity to speak at the meeting.

**Adjournment:** Will Hathaway moved to adjourn the meeting at 7:02p.m.

**Board Attendance:**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
P. Conlin	6	2 (August, September)
W. Hathaway	4	0
B. Hockley	8	0
L. Knox	6	2 (November, January)
K. Krawcke	8	0
S. Mahler	7	1 (July)
L. Wozniak	7	1 (November)