

**Honey Creek Community School
Minutes of October 28, 2009 Board of Trustees Meeting**

Call To Order: 6:15p.m. by President John Stahly

Recording Secretary: Libby Sheldon

Board Members Present: Carol Borgeson, Simona Goldin, Scott Mahler, Wayne Millette, Jeff Prenevost, Libby Sheldon, John Stahly.

Staff and Community Members Present: Al Waters, Sue Hofbauer, Stephanie Boling, Shellee Almquist (arrived at 6:30p.m.), Lisa Wozniak, Joan Sitomer, Simone Jenkins, Brian Hockley.

Board Spotlight: None

Consent Agenda: Simona Goldin moved, supported by Wayne Millette to approve the consent agenda. **Motion was approved by all board members present.**

Public Participation: Lisa Wozniak, representing Phoenix Rising, addressed the board and stated her intention is to have a more intentional connection to the Board, to help move their fund raising efforts forward.

Financial Committee: Proposed cuts, challenges of the state numbers changing daily, and state legislature suggesting there may be bigger cuts in the range of \$500-\$700 for next year were discussed. The next finance committee meeting is Wednesday, November 18, 2009 prior to the board meeting.

Faculty Liaison: Stephanie Boling brought a discussion of concerns for the following: specials teachers needing mentoring or training as new staff, need for policies and procedures for specials staff, need for definition and evaluation of the teacher liaison's role and responsibilities. It was decided the discussion on clarifying the faculty liaison's role will continue at the November 4, 2009 faculty meeting. John Stahly and Simona Goldin invited other board members to attend.

School Age Programs: Written report in board packet. Sue Hofbauer noted the after school Youth in Government will be postponed to the fall.

Academic Service-Learning: Written report in board packet.

Outreach Committee: No report.

PTO Report: Joan Sitomer reported that all of the PTO committees have met at least once and an evening PTO meeting has been added to accommodate working parents. Fall Festival was success and a new fundraiser is planned for February, a wine and cheese tasting event.

Director's Report: Written report in board packet. Al Waters briefed the board on: state requirements are many and they put increased pressure on where his resources are distributed, a need for developing special education policies and procedures, 2008/2009 behavior reports were reviewed and interpreted based on a request to track the handling of Honey Creek's efforts to eradicate bullying, the special education staff moved to more appropriate spaces within the school allowing for more room, a need for evaluation of the financial viability of the after school and summer programs, and updates to the annual report are necessary. The board will review with feedback.

Old Business:

Board Goals:

Revisited and honing in goals for this year.

- Critical assessment of the budget is our first agenda and how to accomplish a 15% fund balance.
- Need to assess and prioritize our clear values while making budget considerations. Brainstorm our values as follows; class sizes, our qualified teaching staff, Academic Service-Learning, student teacher relationships, project based/integrated curriculum.
- How to best proceed to plan ahead without stimulus money and continued state cuts? Brainstorming as follows; Shellee Almquist will create three scenarios based on the shifting budget numbers, obtain staff input at the November 4, 2009 staff meeting on where they see livable cuts happening and for rainy day ideas.
- The finance committee will plan to prepare a proposal at their next meeting for Phoenix Rising and will generate specific ideas for the monies.

The discussion will be continued at the November 18, 2009 board meeting.

New Business:

Approve 2008/2009 Audit

Jeff Prenevost moved, supported by Libby Sheldon to approve the 2008/2009 Audit.

Motion was approved by all board members.

Director's Goals for 2009/2010

The discussion was postponed and a draft of the goals will be emailed prior to the November board meeting.

Other Items of Business by Consensus of the Board: None

Board Kudos:

- To all of the volunteers who contributed to the success of the Fall Festival and the Book Fair.
- To the faculty for the extra time and efforts during the student, parent, teacher conferences.
- To all of the middle school Welcome Dance Committee volunteers for a great middle school dance.

Preparation for Board Communication: Libby Sheldon will prepare a summary of the board meeting for the Honey Bunches of Notes newsletter.

Public Participation (regarding new business only): Lisa Wozniak shared ideas from the perspective of Phoenix Rising, and a deep interest in partnering collaboratively. Joan Sitomer spoke of her admiration and the need for the board's utmost consideration of our teachers who serve our students above and beyond.

Adjournment: ??

Board Attendance:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	3	1 (July 09)
S. Goldin	4	0
S. Mahler	4	0
W. Millette	2	2 (July 09, August 09)
J. Prenevost	3	1 (August 09)
L. Sheldon	4	0
J. Stahly	4	0