

Honey Creek Community School
Minutes of January 27, 2010 Board of Trustees Meeting
Call To Order: 6:18p.m. by President John Stahly
Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Simona Goldin, Scott Mahler (arrived at 6:32p.m.), Wayne Millette (arrived at 6:30p.m.), Jeff Prenevost, Libby Sheldon, and John Stahly.

Staff and Community Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Stephanie Boling, Karen Giltrow, Brian Hockley and Joan Sitomer.

Board Spotlight: Sue Hofbauer gave a presentation on the current After School Programs offered and noted all programs are now self-sustained and no longer rely on PTO funding.

Consent Agenda: Simona Goldin moved, supported by Carol Borgeson to approve the consent agenda. **Motion was approved by all board members present.**

Public Participation: None

Financial Committee Report: Jeff Prenevost reported the Finance Committee met prior to the board meeting and reviewed the budget options.

Faculty Liaison: No feedback to report.

School Age Programs: Written report in board packet.

Academic Service-Learning: Written report in board packet.

PTO Report: PTO Co-Chair Joan Sitomer briefed the board on what a great job our Honey Creek students did asking questions during the visit from Representative Pam Byrnes. The PTO is currently working on the upcoming Honey Creek Community Ball on February 13, 2010.

Director's Report: Written report in board packet. Al Waters updated the board on the following:

- Final allotments for Title grants were announced and due to the changes, each grant budget will be reviewed and modified.
- Amy Johnston resigned from her duties as a lifeguard, lunch assistant, and aftercare staff. Erica Rose has been hired to fill the position.
- NCA Self-Assessment scores were tabulated by community members and submitted to NCA. The school needs to create an administration replacement policy/procedure to be in compliance for next year.
- The Fall audit review addressed the need for the Board to conduct a comparison of the chief executive's compensation, with the compensation of other chief

- executives of non-profit organizations of similar size. This is required under Federal Tax law and needs to be completed by June 2010. Simona Goldin and Libby Sheldon are charged with gathering the information.
- A complaint has been filed with the state accusing Honey Creek Community School of not providing homebound services to a student. During consultation with the school's attorney, it was determined the student is truant and not homebound. The complaint will be contested.
 - Enrollment meetings were well attended.
 - New legislation requires board members, administrators, and teachers develop a system to evaluate student growth by using local and state assessments. This data will also be used to evaluate teachers annually. The State will provide some guidelines for creating the plan, that once created will need to be submitted to the State.
 - CEPI and MDE will create teacher identification systems that will match individual students with individual teachers. MDE will provide a hotline to report shortage of instructional supplies. Schools need to respond in three days or MDE will purchase supplies and deduct cost from the foundation grant.

Old Business:

Vision Statement

Simona Goldin moved, supported by Wayne Millette to approve the vision statement as written. The statement reads: Honey Creek students love learning and demonstrate an ability and desire to achieve in high school and beyond; cherish and value the richness of a diverse community and world; and believe in themselves and their potential to positively impact society through their actions. **Motion was approved by all board members present.**

Budget Projections

The board reviewed the budget projections and a discussion followed. The administration recommended the option with the 3% salary increase to all staff. Carol Borgeson moved, supported by Wayne Millette to approve the 3% raise put forth by the administration. President John Stahly called for a hand vote. **The motion was approved by a 5-1 vote.** All staff employed as permanent employees during 2008-2009 school year will receive this salary increase retroactively.

New Business: None

Other Items by Consensus of the Board: Shellee Almquist noted the following gifts from the community:

- The Kramp family donated encyclopedias to the media center.
- Helen Boyle donated art supplies for the art classes.

Board Kudos:

- To everyone who helped contribute to the success of the Craft Sale and Winter Performance, especially Katie Gates, Josh Jobst, and Jeannie Crayne.
- To Amber Byers for attending the IC training on 1/08/10.

- To Marty McLaughlin for running the Sports Training and Water Fitness classes; and to Bill VanLoo, Jon Baek, and Cheryl Quinn for their hard work with the LEGO teams.
- To Amy Johnston for years of service and dedication to Honey Creek as an After School Teacher, Camp Counselor, Lunch Supervisor, Lifeguard, Substitute and Volunteer.
- To Audrey Jenkins, Joe Griffith, Shellee Almquist, Sue Hofbauer for working on a grant over winter break.
- To Melissa Jordan for making school signs and a bulletin board.
- To all of the Honey Creek students who participated in the meeting with Representative Pam Byrnes.
- To Phoenix Rising for the \$500.00 mini-grants for the Art classes, and to the Middle School Language Art classes.
- To the faculty for their hard work with Akili.
- To the teachers for mini grants.
- To Sharon Paskus for taking inventory of science equipment.
- To the STEM committee for offering “Lunch with an Expert” for students to learn from science, technology, engineering and math experts from our community.
- To the staff for a great job with the enrollment meetings.

Preparation for Board Communication: Libby Sheldon will provide a summary of the board meeting for the Honey Bunches of Notes Newsletter.

Public Participation: None

Adjournment: Scott Mahler moved to adjourn the meeting at 8:20p.m.

Board Attendance:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	6	1 (July 09)
S. Goldin	7	0
S. Mahler	7	0
W. Millette	5	2 (July 09, August 09)
J. Prenevost	5	2 (August 09, December 10)
L. Sheldon	6	1
J. Stahly	7	0