

Honey Creek Community School
Minutes of December 15, 2010 Board of Trustees Meeting
Call to Order: 6:17p.m. by President Simona Goldin
Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson (arrived at 6:18p.m.), Simona Goldin, Brian Hockley, Linda Knox, Scott Mahler (arrived at 6:37p.m.), and Libby Sheldon.

Community and Staff Members Present: Elizabeth Scott, Karen Giltrow, Sue Hofbauer and Al Waters.

Board Spotlight: Al Waters gave a presentation on the distribution of Special Education students at Honey Creek. Discussion followed on setting goals for 8th graders to be Algebra ready and having a support system in place for all grades to achieve high standards.

Consent Agenda: Carol Borgeson moved, supported by Linda Knox to accept the consent agenda as amended.

Public Participation: None.

Financial Committee Report: Written report in board packet. Brian Hockley encouraged teachers to submit mini-grant applications, as funds are still available.

Faculty Liaison: Elizabeth Scott was the faculty representative for the meeting. No feedback to report.

School Age Programs/Academic Service-Learning/ICT: Written report in board packet. Sue Hofbauer shared the goals of the Instructional Consultation Team and the upcoming training dates for behavioral strategies and interventions for the classrooms. Honey Creek teacher Tammy Hall has volunteered her classroom for training other ICT teams in the area.

PTO Report: No report.

Director's Report: Written report in board packet. Al Waters presented the report on the following:

- Letter received from Yeo & Yeo recommending Honey Creek maintain a 15% to 20% fund balance, noting the higher 20% is preferred until the State funding uncertainties are resolved.
- Advanc-Ed and Michigan Department of Education have released the new requirements for renewing our annual NCA Accreditation. Al Waters will meet with a State Representative from Manchester to review reports to be filed with the State.
- Interviews will be conducted in January for a Reading Specialist and an additional full-time Special Education Instructional Assistant.

- Strategic Planning's first focus group met on December 9, 2010 with twelve Honey Creek graduates attending. The Strategy Group met on December 14, 2010 and will meet twice per month on Thursdays. Posters were placed around the school to gather community feedback on why parents/students chose Honey Creek Community School. The Outreach Committee will review the responses and report back.
- Staff bonus/raise and Edujob Funds were discussed. Recommendations for the Edujob funds included returning staff receive; a bonus, 3% raise, contributions to the Health Savings Account or insurance deductible assistance. The board requested feedback from the faculty on the recommendations. The Finance Committee was charged with presenting the Edujob Fund guidelines at the next finance meeting.

Old Business: None.

New Business: None.

Other Items by Consensus of the Board: Carol Borgeson initiated a discussion on increasing the number of board members to help achieve board goals. Linda Knox suggested the Governance Committee cycle ideas and report back to the board. A second Board Retreat in May was discussed.

Board Kudos to:

- The entire Honey Creek Community of students, parents and teachers for an amazing Curriculum Celebration!
- Sue Hofbauer for bringing the work of the Instructional Consultation Team to the board.
- Haylee Hartman for donating board games to the After School Program.
- Shelly Crundwell for donating a case of hanging file folders to the school.
- Salli Kropp and Tammy Hall for attending the ICT training on December 3, 2010.
- Al Waters for working with the IC Team on a meeting schedule that benefits all staff.

Preparation for Board Communications: Libby Sheldon will prepare the board meeting summary for the Honey Creek Newsletter.

Public Participation: None.

Adjournment: Scott Mahler moved to adjourn the meeting at 7:58p.m.

Board Attendance:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	6	0
P. Conlin	5	1 (December 2010)
S. Goldin	5	1 (September 2010)
B. Hockley	5	1 (July 2010)
L. Knox	5	1 (July 2010)
S. Mahler	6	0
L. Sheldon	5	1 (August 2010)

