

Honey Creek Community School
Minutes of July 20, 2011 Board of Trustees Meeting
Call To Order: 6:22p.m. by Board Vice President Linda Knox
Recording Secretary: Karen Giltrow

Board Members Present: Patrick Conlin, Brian Hockley, Linda Knox, Kelly Krawcke and Lisa Wozniak.

Community and Staff Members Present: Al Waters, Sue Hofbauer, and Karen Giltrow.

Board Spotlight: None.

Consent Agenda: Patrick Conlin moved, supported by Brian Hockley to approve the consent agenda. **Motion was approved by all board members present.**

Public Participation: Linda Knox welcomed Mary Magos from Ann Arbor Learning Community to the meeting.

Finance Committee Report: The committee did not meet. Al Waters informed the board the annual audit will begin next week, and he is working on the qualifications required to obtain state funding from Best Practices Incentives (Section 22f of the State School Aid Act provides \$100.00 per pupil one-time grants to Public School Academies that satisfy at least 4 of 5 best practices). Honey Creek currently qualifies for funding in three of the five categories in the Best Practice from State. Brian Hockley will participate in the annual audit.

Fund Development Report: The committee did not meet.

Governance Committee Report: Patrick Conlin recommended due to the current Leave of Absence of board member Libby Sheldon, the committee research and bring a formal proposal to include policy on board member Leave of Absences to the board at a later date. Patrick Conlin also recommended the current committees keep the same members and invite former board members Simona Goldin and Carol Borgeson to stay on the committees until board member Libby Sheldon returns.

Outreach Committee Report: Written report in board packet. The committee met with Bill VanLoo on July 7, 2011 to view and discuss the website project and the specifics of the sitemap, wireframes and themes. The PTO welcome letters went out to twenty seven new families in June. Bill VanLoo will accept the website consultant position and Will Hathaway will provide assistance.

Strategy Committee Report: No report.

Faculty Liaison Report: No report. Al Waters informed the board that six faculty members have expressed interest in becoming the faculty representative at the board meetings.

School-Age Programs/Academic Service Learning: Written report in board packet.

Director's Report: Written report in board packet. Honey Creek Special Education received the 2010 Part B Determination Report from the Michigan Department of Education receiving the highest rating awarded of "Meets Requirements Level 1" for the third year in a row. Preparations for Honey Creek's Accreditation have begun and the Quality Assurance Review has been scheduled for October 18 and October 19, 2011. The annual financial audit is scheduled the week of July 25, 2011.

Old Business:

Director's Assessment

Brian Hockley informed the board they plan to have the Director's assessment completed by the August 24th board meeting.

New Business:

1st Reading of School Improvement Plan

Written report in board packet. Al Waters reviewed the School Improvement Plan that secures funding for instructional materials and professional development for teachers. A discussion followed.

Joint Board/Staff Lunch

It was decided the joint board/staff luncheon will be held September 6, 2011.

Conflict of Interest Forms

Conflict of Interest forms were distributed to the board.

Schedule Board Retreat

Dates and agenda ideas for the board retreat were discussed. Date will be determined at a later time.

Other Items of Business by Consensus of the Board: None.

Board Kudos:

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Preparation for Board Communications: Kelly Krawcke will send a summary of the board meeting to the community.

Public Participation: None.

Adjournment: Kelly Krawcke moved to adjourn the meeting at 7:43p.m.

Board Attendance:

Name	Present	Absent
P. Conlin	1	
B. Hockley	1	
L. Knox	1	
K. Krawcke	1	
S. Mahler	0	1 (July)
L. Sheldon	0	1 (July)
L. Wozniak	1	