

Honey Creek Community School
Minutes of May 18, 2011 Board of Trustees Meeting
Call to Order: 6:20p.m. by Board President Simona Goldin
Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Patrick Conlin, Simona Goldin, Brian Hockley, Linda Knox, Scott Mahler, and Libby Sheldon.

Community and Staff Members Present: Karen Andrews, Laura Fader, Kelly Krawcke, Lisa Wozniak, Trish Gearhart, Simone Jenkins, Al Waters, Shellee Almquist, Sue Hofbauer, Tammy Hall, Stephanie Boling and Karen Giltrow.

Board Spotlight: Board nominees Karen Andrews, Laura Fader, Kelly Krawcke, and Lisa Wozniak gave brief summaries of their backgrounds and history with Honey Creek.

Tammy Hall presented the Strategy Committee's work on Honey Creek's Mission and Belief statements guided by community input during the visioning event on May 5, 2011. A discussion followed on the language in the revised mission and belief statements, and the discussion was tabled to resume later in the meeting.

Consent Agenda: Patrick Conlin moved, supported by Libby Sheldon to approve the consent agenda. **Motion was approved by all board members.**

Public Participation: None.

Finance Committee Report: No report.

Fund Development Report: The committee recommended the board allow the creation of a 501(C) group that would combine the PTO, Phoenix Rising and other fundraising initiatives to better support and increase school funding opportunities. Pat Conlin moved, supported by Brian Hockley to approve the dissolution of the PTO for the purpose of establishing a 501(C)3. **Motion was approved by all board members present.**

Governance Committee: Written report in board packet. Scott Mahler presented the report and noted the committee reviewed the permanent expulsion language in the Expulsion section of 8350-R-2 and whether or not there is a need to clarify 8320-2. Pat Conlin will contact the Michigan Association of School Boards for guidance before a recommendation is brought to the board.

The committee also discussed adopting a policy that states a specific deadline for submitting board nominations, and for allowing additional time for submitting nominations when there are only enough nominees to fill the open board spots.

Strategy Committee: The discussion on the mission and belief statements resumed. Pat Conlin moved, supported by Carol Borgeson to approve all but four belief statements on the Proposed Belief Statement. **Motion was approved by all board members present.** The board charged the committee to bring new language on the four belief statements that were not approved, to the Special Board Meeting on June 14, 2011.

Outreach Committee: Written report in board packet. The committee continues the process of updating and restructuring the website. A new family “welcome letter” will be sent out to incoming Honey Creek families and Karen Giltrow will send an invitation via email to all new families about Honey Creek Community School’s Spring Curriculum Celebration on May 20, 2011. Other recommendations included sending out grade level letters from the teachers, and having family ambassadors welcome new families at the Honey Creek Community School Picnic.

Faculty Liaison: No report.

School-Age Programs/Academic Service Learning: Written report in board packet. Sue Hofbauer noted Honey Creek students have spent 2,622 hours in service to others. The Instructional Consultation Team will present for the WISD’s Leadership and Design Showcase.

Director’s Report: Written report in board packet. The Michigan Department of Education Verification Visit reviewed 18 oversight processes and examined evidence that all are in place and operated in compliance with their guidelines. It was recommended that Honey Creek, with the support of the ISD, develop a master calendar of reporting requirements. Honey Creek will enter the process of re-accreditation for the North Central Association in the 2012-2013 school year.

Old Business:

Director’s Assessment

The Val-Ed Assessment will be administered to teachers and staff the week of June 6th through June 10, 2011.

New Business:

Board Self-Evaluations

The Governance Committee will send board members an online version of the Board Self-Evaluations.

Other Items of Business by Consensus of the Board: None.

Board Kudos:

- To Shawn Bale & *All the King’s Men* for bringing after school chess to Honey Creek.
- To the Dante Alighieri Society for another enriching session of after school Italian.

- To all the Stem Fair Organizers and participants, with special congratulations to our NASA H2O Maniacs Team for their honorable mention in the national competition!
- To all the participants in the Strategic Planning Visioning meeting.
- To Dave Koziol, Eli Gurfinkel and Will Hathaway for encouraging the community to continue to vote in the Bank of Ann Arbor Sweet 15 Contest.
- To the Finance Committee, the Fund Development Committee, the Outreach Committee and the Strategy Committee for their dedication, hard work and many countless hours spent serving Honey Creek Community School.

Preparation for Board Communications: Libby Sheldon will prepare a summary for the Honey Bunches of Notes newsletter.

Public Participation: None.

Adjournment: Scott Mahler moved to adjourn the meeting at 8:57p.m.

Board Attendance:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	11	0
P. Conlin	10	1 (December 2010)
S. Goldin	9	2 (September 2010, February 2011)
B. Hockley	10	1 (July 2010)
L. Knox	10	1 (July 2010)
S. Mahler	10	1 (March 2011)
L. Sheldon	9	2 (August 2010, February 2011)