

Honey Creek Community School

Minutes of April 27, 2011 Board of Trustees Meeting

Call to Order: 6:21p.m. by Board President Simona Goldin

Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Patrick Conlin, Simona Goldin, Brian Hockley, Linda Knox (arrived at 6:28p.m.), Scott Mahler and Libby Sheldon.

Community and Staff Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Karen Giltrow, and Kristin Vespa.

Board Spotlight: Steven Nose of S/Y/N Associates presented the results from the Strategic Planning process. Handouts were distributed to the board on the following topics, focusing on what works, what doesn't work, and what is missing:

- Honey Creek Mission Statement and Belief Statement
- Honey Creek's Strengths, Weaknesses, Opportunities, and Threats
- Identifying and defining elements of "success" of HCCS graduates

A community "Visioning Event" on Honey Creek's mission and purpose will take place on May 5, 2011 at the Washtenaw Intermediate School District from 6:00p.m-8:00p.m.

Closed Session: Patrick Conlin moved to adjourn the regular board meeting at 6:47p.m. to go into a closed session regarding the re-instatement of a former student. The closed session was called to order at 6:48p.m. by President Simona Goldin. Patrick Conlin moved to adjourn the closed session at 7:13p.m. Simona Goldin reopened the regular board meeting at 7:14p.m.

Consent Agenda: Brian Hockley moved, supported by Libby Sheldon to approve the Consent Agenda. **Motion was approved by all board members present.**

Public Participation: None.

Finance Committee Report: Written report in board packet.

Fund Development Report: No report.

Governance Committee Report: Scott Mahler noted the Governance Committee met briefly and discussed scheduling the bi-annual board retreat after the Strategic Plan is delivered and before school ends. The board decided to combine the bi-annual retreat with a special board meeting to approve the Strategic Plan. Time and date to be determined. Two board candidate nominees turned their board nomination forms in after the 3:15p.m. time deadline. A discussion followed on whether or not to accept the late nominations. Pat Conlin moved, supported by Brian Hockley to accept the two late nominations. Simona Goldin recused herself from voting. **Motion was approved.**

Outreach Committee Report: Written report in board packet. Libby Sheldon reviewed the report noting the main focus of the meeting was on the Website Redesign. A Request for Proposal for a website consultant will be completed by May 10, 2011. The next two Outreach Committee meetings are scheduled for May 10th and May 19th.

Strategy Committee Report: Addressed under Board Spotlight.

Faculty Liaison Report: No report. Kristin Vespa filled in for Faculty Liaison Stephanie Boling.

School Age Programs/Academic Service-Learning Report: Written report in board packet.

PTO Report: None.

Director's Report: Written report in board packet. Al Waters reviewed the report with the board on the following:

- Michigan Department of Education Audit took place on March 30, 2011.
- Terra Nova Assessments were completed the week of April 18th.
- Staff Professional Development Day was held on April 22, 2011 and focused on the Instructional Consultant model for assessing low math performance scores and reviewing team goals for our School Improvement Plan.
- Director Waters attended NCA accreditation meeting April 21, 2011.

Old Business:

Director Assessment

Written report in board packet. The committee is making progress and noted the assessment is currently in draft form. The addition of the Val Ed 360 assessment was recommended by the committee to use as a component to the Director's assessment process. Pat Conlin moved, supported by Scott Mahler to approve the addition of the Val Ed 360 Assessment to the Director's assessment process. **Motion was approved by all board members present.**

New Business:

Resolution Opposing Raid on School Aid Fund

Written report in board packet. Pat Conlin moved, supported by Scott Mahler to accept and sign the Resolution Opposing Raid on School Aid Fund. **Motion was approved by all board members present.**

Board Kudos:

- To Bill VanLoo for running an amazing High Speed Photography Class.
- To Kristin Vespa, Shannon Davis, Bill VanLoo, and Mario Jordan for the best ever basketball session! Epic thanks to Shannon Davis for donating his hard-earned stipend to Honey Creek!

- To the Bank of Ann Arbor for the Sweet 15 Contest.
- To the Wellness Committee for the marvelous Earth Day Celebration activities.
- To Scott Mahler, Peter Knox, Tim Donahue, Matt Cyrulnik, and Joan Sitomer for sharing their leadership, time and talents to the HC Talent Show.
- To Shellee Almquist and Karen Giltrow for setting up the emailing of lunch account balances to the community.

Preparation for Board Communication: Libby Sheldon will prepare a board summary for the Honey Creek Newsletter.

Public Participation: None

Adjournment: Scott Mahler moved to adjourn the meeting at 8:35p.m.

Board Attendance:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	10	0
P. Conlin	9	1 (December 2010)
S. Goldin	8	2 (September 2010, February 2011)
B. Hockley	9	1 (July 2010)
L. Knox	9	1 (July 2010)
S. Mahler	9	1 (March 2011)
L. Sheldon	8	2 (August 2010, February 2011)