

**Honey Creek Community School**  
**Minutes of March 23, 2011 Board of Trustees Meeting**  
**Call to Order:** 6:18p.m. by Board President Simona Goldin  
**Recording Secretary:** Karen Giltrow

**Board Members Present:** Carol Borgeson, Patrick Conlin, Simona Goldin, Brian Hockley (arrived at 6:38p.m.), Linda Knox, and Libby Sheldon.

**Community and Staff Members Present:** Al Waters, Shellee Almquist, Sue Hofbauer, Karen Giltrow, and John Stahly.

**Board Spotlight:** Honey Creek parent and former board member John Stahly reviewed the history of Academic Service-Learning at Honey Creek Community School.

**Consent Agenda:** The February 2011 Financial and Expense reports were removed from the consent agenda and will be on the April 27, 2011 Board Agenda. Patrick Conlin moved, supported by Carol Borgeson to approve the February 16, 2011 Board Minutes.

**Motion was approved by all board members present.**

**Public Participation:** None.

**Finance Committee Report:** Written report in board packet. Brian Hockley reviewed the MPSERS percent increase from 2009-2013.

**Fund Development Report:** Written report in board packet. Linda Knox noted the committee continues to focus on researching what the role of the board is in overseeing and administration of fund development activities. The committee will discuss and determine the amount of the goal at their next meeting.

**Governance Committee Report:** The Governance Committee did not meet.

**Outreach Committee Report:** Written report in board packet. Libby Sheldon noted the committee plans to formulate and complete the website Request for Proposal at the April meeting. The next Outreach Committee meeting is scheduled for April 21, 2011.

**Strategy Committee Report:** Written report in board packet. SWOT (strengths, weaknesses, opportunities, and threats) analyses dates have been scheduled. Administrators will meet on March 10<sup>th</sup>, Teachers on March 16<sup>th</sup>, Students on March 18<sup>th</sup> and Parents on March 24<sup>th</sup>.

**Faculty Liaison Report:** No report.

**School Age Programs/Academic Service-Learning Report:** Written report in board packet. Sue Hofbauer noted a correction on the written report under number of “free” days granted to children of staff and volunteers working for HCCS should read: 381 = approximately \$4,381 (based on \$11.50/condensed afternoon).

**PTO Report:** None

**Director's Report:** Written report in board packet. Al Waters reviewed the report with the board on the following:

- Upcoming Special Education Millage on May 3, 2011. Millage information can be found at: <http://www.wash.k12.mi.us/adminandcommdept/millage.php>
- Charter Schools FOIA Requests
- Michigan Department of Education will audit the WISD, Honey Creek Community School, and Washtenaw Technical Middle College for compliance.
- Reinstatement Hearing to take place at April 27, 2011 Board Meeting (during board closed session).
- Terra Nova Assessments will begin next week.
- Honey Creek school social worker and the middle school team are developing a program to be in place next year to address school climate and culture.
- Faculty continues to work on elements of the School Improvement Plan and once completed will present to the community for comment.

**Old Business:** None.

**New Business:**

Director Assessment

Simona Goldin presented information on the Vanderbilt Assessment of Leadership in Education as another tool to evaluate the Director that would compliment the 360 Degree Director Assessment used last year. A discussion followed and a group consisting of Libby Sheldon, Simona Goldin, and Brian Hockley will meet and report their recommendations back to the board.

Report Submission Process

Linda Knox led a discussion on how and when committee reports should be sent out to the board. It was decided that committee reports be submitted to Karen Giltrow on the Friday before the scheduled board meeting to be sent out via email.

**Board Kudos:**

- To Nayan Khanna for creating and hosting a game of Fictional Character Jeopardy and to Ben Birdsall for emceeding a wonderful thumb wrestling tournament in extended after care, and for creating the championship belt for the winner (Zach Sabin).
- To teachers, parents and students for participating in Student Parent Teacher Conferences.
- To Honey Creek parents; Kelly Krawcke, Shannon Davis, Liza Green, Grant Greenberg, and Elaine Economou for sharing their professions during "Lunch with an Expert".
- Congratulations to Honey Creek's Waste Limitation Management and Recycling Design Challenge Team (Laria Reynolds, Abby Kangas, Matthew Koziol, Jake

- Belcher, and Alex Quinn) for their moon water recycling unit project that has been selected for further judging.
- To Cheryl Quinn, Rick Kangas, and Itzik Henig for their leadership of the Waste Limitation Management Team.
  - To the Wellness Committee for “Try It Tuesdays” and giving Honey Creek students the opportunity to sample deliciously prepared healthy food choices.

**Preparation for Board Communication:** Libby Sheldon will prepare a board summary for the Honey Creek Newsletter.

**Public Participation:** None

**Adjournment:** Patrick Conlin moved to adjourn the meeting at 8:42p.m.