

**Honey Creek Community School**  
**Minutes of February 16, 2011 Board of Trustees Meeting**  
**Call to Order:** 6:21p.m. by Vice President Scott Mahler  
**Recording Secretary:** Karen Giltrow

**Board Members Present:** Carol Borgeson, Patrick Conlin (arrived at 7:00p.m.), Brian Hockley, Linda Knox, and Scott Mahler.

**Community and Staff Members Present:** Al Waters, Shellee Almquist, Sue Hofbauer, Stephanie Boling and Karen Giltrow.

**Board Spotlight:** Al Waters reviewed the new format for teacher evaluations and the new requirements from the state. A discussion followed and included the request for faculty feedback on documenting long-term professional goals on staff evaluations.

**Consent Agenda:** Patrick Conlin moved, supported by Brian Hockley to accept the consent agenda. **Motion was approved by all board members present.**

**Public Participation:** None

**Finance Committee Report:** The Finance Committee approved a \$500.00 mini-grant for a document camera for Salli Kropp's 2-3 classroom. The next meeting will be held on March 16, 2011.

**Fund Development Report:** The Fund Development Committee is clarifying the board's role in fundraising, and researching the possibility of establishing a school foundation to raise funds beyond per pupil funding.

**Governance Committee Report:** The Governance Committee is focusing on board recruitment and director/board assessments.

**Outreach Committee Report:** The Outreach Committee is looking at ways to make the Honey Creek website more effective.

**Strategic Planning Committee Report:** The Strategy Committee shared their work to date on the draft revisions of the mission statement. A discussion followed.

**Faculty Liaison:** No report.

**School-Age Programs/Academic Service-Learning:** Written report in board packet.

**PTO Report:** No report.

**Director's Report:** Written report in board packet. Al Waters reviewed the following:

- Faculty participated in Professional Development on January 28, 2011 and February 11, 2011. The agenda included updates to Akili, the electronic

gradebook software, and the new format for teacher evaluations and observations were reviewed.

- TerraNova3 assessments are replacing Performance Series testing for 2<sup>nd</sup> through 8<sup>th</sup> graders and will be given in late March.
- Fifth grade transition meeting was held on February 15, 2011 with six parents attending. Five Middle School students attended the meeting and described what the middle school is like.

**Old Business:** The 2<sup>nd</sup> reading of the budget took place. Patrick Conlin moved, supported by Carol Borgeson to approve the revised budget. **Motion was approved by all board members present.**

**New Business:** None.

**Other Items of Business by Consensus of the Board:** None.

**Board Kudos to:**

- Tammy Hall and the students in A-9 for hosting the ICT training,
- The IC Team and Amber Byers for facilitating the staff training on behavior cases.
- Nayan Khanna for leading a game of “DaVinci Quest” during the After School Program.
- All staff and students who participated in the Student/Staff basketball game with special thanks to Kristin Vespa, Shannon Davis, Courtney Jenkins, Shellee Almquist, Matt Scott and the cheerleaders.

**Preparation for Board Communications:** Karen Giltrow will prepare a summary of the board meeting for the Honey Creek Newsletter.

**Public Participation:** None.

**Adjournment:** Pat Conlin moved to adjourn the meeting at 8:18p.m.

**Board Attendance:**

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	8	0
P. Conlin	7	1 (December 2010)
S. Goldin	6	2 (September 2010, February 2011)
B. Hockley	7	1 (July 2010)
L. Knox	7	1 (July 2010)
S. Mahler	8	0
L. Sheldon Jarratt	6	2 (August 2010, February 2011)