

Honey Creek Community School
Minutes of November 17, 2010 Board of Trustees Meeting
Call to Order: 6:19p.m. by President Simona Goldin
Recording Secretary: Libby Sheldon Jarratt

Board Members Present: Carol Borgeson, Pat Conlin, Simona Goldin, Brian Hockley, Linda Knox, Scott Mahler and Libby Sheldon.

Community and Staff Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Stephanie Boling and Trish Gearhart.

Board Spotlight: Stephen Nose was unable to attend the meeting to present on the Honey Creek Strategic Planning Process.

Consent Agenda: The following amendments were made to the October 27, 2010 Board Minutes: 1) the Yeo and Yeo letter of recommendation regarding the percent to preserve for the fund balance was corrected to 20% from the 22% reflected in the board minutes. 2) the names of the board members who supported to adopt Board Goal number two were added to the board minutes (Brian Hockley moved, and Patrick Conlin supported) to accommodate where there were no names noted. Carol Borgeson moved, supported by Patrick Conlin to approve these changes. **Motion was approved by all Board members.** Scott Mahler moved to approve the amended consent agenda, with Linda Knox supporting. **Motion was approved by all Board members.**

Public Participation: Trish Gearhart was in attendance and came in representation of PTO.

Financial Committee: Brian Hockley presented a written report to the Board. Topics discussed included:

-Spending Options/ how to use the \$9,700 Edu Jobs funding that has already been received.

-Fund Balance/the finance committee recommended that it is appropriate to follow the auditor's recommendation and maintain a 20% fund balance through the current fiscal year.

-PTO Report/discussion about the PTO financial report and where it fits into the finance committee, it was decided that the PTO will continue to submit financial reports to the board on a quarterly basis which is consistent with the current practice.

-Budget Projections/budget projections have not been finalized. It is critical that Edu-Jobs funding from the state be finalized in order to create reasonable, accurate and useful projections.

-Other discussion/There is some indication that the state will compensate districts in some way for the expense associated with the new reporting requirements. There are no details regarding how or when this will occur.

-A lawsuit has been filed by MEA challenging the legality of the additional 3% retirement contributions that school employees must make to MPSERS. A ruling on this case has not been issued at this time. The monies are currently in escrow awaiting a ruling and subsequent appeals.

Faculty Liaison: No feedback to report

School Age Programs and Academic Service Learning: Written report in board packet.

PTO: Trish Gearhart attended representing the PTO. Discussion regarding PTO reporting finances was discussed during Finance Committee report.

Director's Report: Written report in board packet. Al reported on the following:

-Support Staff/ Al Waters reported having made the decision to hire and place an Instructional Assistant in K/1. Al requested the approval of expenses for placement of an Instructional Assistant for Middle School Math and a K/1 Reading Specialist/Coach. Patrick Conlin motioned for approval. Brian Hockley supported. **The motion was approved by all Board members.**

-Focus Groups/Al Waters is planning on another round of focus groups with faculty and graduates of HCCS, with proposed meetings on November 29th and December 9th.

-Common Core Content Standards/Al Waters reported that on November 4, 2010 five faculty members attended the Common Core Content Standards Conference at Cobo Hall. The standards and timelines were introduced.

-Honey Creek is reported in a position to begin implementing the standards this year with all implementation in place by the beginning of school year 2011-2012.

-Meap Results/The MDE published a timeline for releasing MEAP scores. The public release will be in early or mid-March.

Old Business:

Operational Means to Board Goals

Began development of operational means to meet board goals by setting up leadership for each of the committees and the task of establishing guidelines; what are our short and long term goals, how often to meet, and to establish a reasonable timeline for meeting our goals.

- 1) Fund Development Committee/Linda Knox will lead, board members will include Brian Hockley. Scott Mahler and Simona Goldin will be alternates.
- 2) Governance Committee/ Scott Mahler will lead, board members will include Libby Sheldon Jarratt and Patrick Conlin.
- 3) Outreach Committee/Libby Sheldon Jarratt will lead, board member will include Carol Borgeson, Linda Knox.
- 4) Strategic Planning Committee/ Simona Goldin will lead, Carol Borgeson and Pat Conlin will be participating board members. Meeting scheduled January 6, 2010 at 4:30p.m. in the Office Conference Room.

New Business: none

Other Items by Consensus of the Board: none

Board Kudos:

-to the Phoenix Field Hockey Team for a successful 6-1-1 season, with help from Coach Kristen Vespa and volunteers Joanne Beemon and Lauren Hall.

-to the STEM committee for organizing and carrying out a successful “Lunch with an Expert” event.

-to our volunteer experts; Elaine Economou, Kemba Mazloomian, Veronica Hadjiyski and John Seymour for volunteering their time on the behalf of our children.

-to Kim Smith, in collaboration with the PTO for a successful Fall Festival

-to Kristen Vespa and her volunteer helpers for the planning and execution of The President’s Challenge Physical Fitness Test. Special thanks to: Marie Askins, Andy Sheibar, Karen Hockley, Christina Dobrik-Guarascio, Sherri Borer, Helen Darling, Amy Storey, Jeanne LaPalm, and Mario Jordan.

-to Alex Foulis and the entire Wellness Committee for organizing the Fun Run.

-to Marion Van Loo for a successful Book Fair.

-to Johnny Thompson for leading the AS-L initiative this year and to the 2009-2010 President’s Volunteer Award winners; Abby Knox, Jesse Rubin, Will Brighton, and Saima Harrison.

Preparation for Board Communications: Libby Sheldon Jarratt will prepare a summary for the Honey Bunches of Notes Newsletter.

Public Participation: none

Adjournment: Simona Goldin adjourned at 8:04 p.m.

Board Attendance:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	5	0
P. Conlin	5	0
S. Goldin	4	1 (September 2010)
B. Hockley	4	1 (July 2010)
L. Knox	4	1 (July 2010)
S. Mahler	5	0
L. Sheldon	4	1 (August 2010)