

Honey Creek Community School
Minutes of October 27, 2010 Board of Trustees Meeting
Call to Order: 6:17p.m. by President Simona Goldin
Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Pat Conlin, Simona Goldin, Brian Hockley, Linda Knox, Scott Mahler (arrived at 6:21p.m.), and Libby Sheldon.

Community and Staff Members Present: Al Waters, Shellee Almquist, Sue Hofbauer, Stephanie Boling, and Karen Giltrow.

Board Spotlight: Al Waters explained School Improvement efforts and Teacher Evaluations to the board.

Consent Agenda: The 2010 July, August, and September Financial Reports were moved to the November 17, 2010 board meeting. Linda Knox moved, supported by Libby Sheldon to accept the September 22, 2010 Board Meeting Minutes as amended. **Motion was approved by all board members.** Pat Conlin moved, supported by Brian Hockley to approve the October 1, 2010 Board Retreat Minutes. **Motion was approved by all board members.**

Public Participation: None.

Financial Committee Report: Brian Hockley presented the written report to the board. Topics discussed included:

- The increase in the health insurance premium paid by HCCS to 50% for all staff, therefore minimizing the effect of the recent employee increases in retirement contributions and increases in employee health insurance premiums.
- EduJobs Funding from the federal government is expected to pass and could be used towards staff raises, hiring of instructional assistants and/or a K-1reading specialist. A plan for the funds has not been determined due to the uncertainty of the budget due to the unknown amount of per-pupil funding from the state.
- ARRA Funds (stimulus money) from the Federal Government will expire at the end of the fiscal year and are not expected to be renewed.
- Yeo & Yeo recommended our General Fund be at 20% due to the unknown amount of federal funding Honey Creek would receive. It is currently at 22%. A discussion followed on what percent the fund balance should be at and what percent would best serve the students of Honey Creek. The discussion will continue at the November Finance Committee Meeting on November 2, 2010. Brian Hockley will report back to the board on the November 2nd meeting.

Faculty Liaison: No feedback to report.

School Age Programs and Academic Service Learning: Written report in board packet. The first Academic Service Learning assembly will take place on Friday November 12, 2010.

PTO Report: None.

Director's Report:

Written report in board packet. Al Waters reported on the following:

- WISD's Superintendent Bill Miller's will retire effective December 3, 2010.
- State approved the application for Title I and Title II funding to provide after school tutoring for students in 2nd through 8th grade who are less than proficient in language arts and math. One week of summer tutoring will also be provided.
- Attended Michigan Department of Education Conference on October 7, 2010 regarding new regulations for teacher and administrator certification, school improvement, staff evaluations and professional development.
- The Alumni Survey has been completed by the Foundation Committee. Invitations were sent out on October 19th and to date ten Honey Creek graduates have participated. Middle school teachers are encouraging more participation via email and through Facebook pages.

Old Business:

Accept Prior Year's Audit

Carol Borgerson moved, supported by Pat Conlin to accept the 2009-2010 Year's Audit.

Motion was approved by all board members. Shellee Almquist was charged with requesting a letter from Mari McKenzie of Yeo & Yeo, recommending the 20% General Fund balance.

Board Goals for the Year

Libby Sheldon moved, supported by Carol Borgeson to adopt Board Goal 1) Define and begin to establish a formal structure to lead fund development activities supporting HCCS goals that are not provided for sufficiently and consistently through public funding. **Motion was approved by all board members.**

Brian Hockley moved, supported by Pat Conlin to adopt Board Goal 2) To create a formal mechanism to organize and manage the development, governance and membership of the School Board. **Motion was approved by all board members.**

Pat Conlin moved, supported by Carol Borgeson to adopt Board Goal 3) To develop and begin implementation for an outreach plan to foster understanding of the pedagogical approach within the HCCS community and throughout the WISD region. **Motion was approved by all board members.**

Libby Sheldon moved, supported by Brian Hockley to adopt Board Goal 4) To lead the Honey Creek community in completion of the Strategic Plan. **Motion was approved by all board members.**

Director's Goals

Written report in board packet. Pat Conlin moved, supported by Brian Hockley to approve the revised Director's Goals as follows:

- Manage administrative, bureaucratic, professional and instructional demands of position. Allocate resources accordingly so that all of the Director responsibilities are accomplished successfully by the Director or his designee.
- Map curriculum aligned with state grade level content equivalencies for each level based on the adopted theme cycle.
- Develop a school-wide program to foster community among students and discourage bullying.
- Challenge and support all students academically to ensure that learning outcomes meet stated HCCS objectives on multiple assessments.

Motion was approved by all board members.

New Business: None

Other Items of Business by Consensus of the Board:

Morgan and York requested the board consider moving to support the granting of a one-day liquor license for a wine tasting fundraiser. After discussion, the Board decided not to move forward with this request because (1) the lateness of the request, and (2) the board has yet to define fundraising structures and organizational supports.

Kudos:

- To Mary Bassett, Jon Baek, Salli Kropp, Elizabeth Scott, Tammy Hall, Pat O'Connell, and Ami Wilson for running a terrific Reading Workshop on October 8th; and to Jacob DeSanto, Luka Kuzmanovic, and Amanda Crundwell for assisting in the assessment demonstration.
- To Alex Foulis, Christina Dobrik-Guarascio, Deanna Diaz, Carol Borgeson, Lily Jungan, Anne Dimitry, Trish Gearhart, Cheryl Quinn, Al Waters, Bill VanLoo, Matt Scott, and Darnell Talbert for cleaning out and organizing the PTO storage closet.

Preparation for Board Communications: Libby Sheldon will prepare a summary for the Honey Bunches of Notes Newsletter.

Public Participation: None.

Adjournment: Scott Mahler moved to adjourn the meeting at 8:30p.m.

Board Attendance:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
C. Borgeson	4	0
P. Conlin	4	0
S. Goldin	3	1 (September 2010)
B. Hockley	3	1 (July 2010)
L. Knox	3	1 (July 2010)
S. Mahler	4	0
L. Sheldon	3	1 (August 2010)

