



Honey Creek Community School

Located at: 1735 S. Wagner Rd.
Ann Arbor, MI 48103
(734) 994-2636, Ext. 2240
hsummercamp@hc.wash.k12.mi.us



Pre-K/Small Group Enrollment Form (Pre-K = entering Kindergarten in Fall 2009)

Tuesday, June 9th, 2009 – Friday, August 21st, 2009

Honey Creek reserves the right to modify the camp calendar to accommodate changes in the Honey Creek school schedule.

Camper's Name _____ Birth Date _____ Grade Entering in Fall _____

T-shirt size (please circle one) 6-8 10-12 14-16 Small Medium Large X-Large

Parent Name _____ Address _____ City _____ Zip _____

Home Phone(____) _____ Work Phone (____) _____ EMail _____

Parent Name _____ Address _____ City _____ Zip _____

Home Phone(____) _____ Work Phone (____) _____ EMail _____

****Do you want your information listed in the camp directory: Yes ___ No ___**

Payment:

To calculate cost: Enrollment Fee (due NOW): \$35.00

If 48 or more days, cost = \$2,304.00/summer*

If 47 or less days, cost = \$48.00/day

#days _____ x \$48.00 = _____/summer

-10% HCCS Student Discount _____

-10% Sibling Discount _____

+ OPTIONS

+ Extra T-shirts _____ x \$10.00 = _____

+ Donation to Camp Scholarship Fund _____

+ \$35.00 enrollment fee (DUE NOW) = Total _____

\$35.00 Enrollment Fee due NOW to reserve dates, then

1/2 tuition is due by May 15th

1/2 (balance) is due by June 3rd

*IF POST-K but requesting the Small Group Program
- check here and we will contact you regarding tuition _____

Enrollment Agreement

Upon acceptance by Honey Creek Community School Summer Camp, this enrollment request becomes a contract between Honey Creek (HCCS) and the parent/ guardian under which HCCS agrees to make child care services available for child(ren) on the days and times specified herein. Parent/Guardian agrees to pay the above rates and enrollment fee to HCCS in consideration therefore, without regard to whether child(ren) actually attends on any or all of the days and times specified, subject to the policy concerning schedule changes and absences which appears on the Enrollment Policy Form.

Sibling & Honey Creek Student Discount

There is a 10% discount for each additional brother/sister of child enrolled. The discount will be applied to the sibling with the LOWER tuition. Honey Creek Community School students receive an additional 10% discount.

Enrollment Fee

A \$35.00/child **non-refundable** Enrollment Fee is due with the enrollment of each child (this includes a T-shirt).

***I have read and agree to the additional provisions on the back of this enrollment form.**

Signature of Parent/Guardian _____ Date _____

Mail Check to: Honey Creek Community School, P.O. Box 1406, Ann Arbor, MI 48106-1406

For Office Use Only: Rec'd _____ Check # _____ Data entered _____ Packet Sent _____ Email _____

| Please CIRCLE (O) dates you are requesting | | | | | |
|--------------------------------------------|----|----|----|----|----|
| | M | T | W | TH | F |
| June | NO | 9 | 10 | 11 | 12 |
| | 15 | 16 | 17 | 18 | 19 |
| June | 22 | 23 | 24 | 25 | 26 |
| July | 29 | 30 | 1 | 2 | NO |
| | 6 | 7 | 8 | 9 | 10 |
| | 13 | 14 | 15 | 16 | 17 |
| | 20 | 21 | 22 | 23 | 24 |
| July | 27 | 28 | 29 | 30 | 31 |
| August | 3 | 4 | 5 | 6 | 7 |
| | 10 | 11 | 12 | 13 | 14 |
| | 17 | 18 | 19 | 20 | 21 |
| TOTAL # OF DAYS: | | | | | |

Additional Provisions

The following Enrollment Policy Form contains reprinted provisions from the current Honey Creek Parent Handbook. Submission of this Enrollment Form constitutes agreement to these provisions by the parent/guardian. Each family will receive a Parent Handbook and be required to sign that the handbook was received and is responsible for knowing and abiding by all the information therein.

Required Forms:

The following forms need to be on file for each child **before** the child's first day of care:

- 1) Child information cards (2)
- 2) Immunization form - A list of up-to-date immunizations must be on file **before** a child may stay at camp.
- 3) A signed statement that the child is in good health. Any activity restrictions must be noted.
- 4) Permission slip.
- 5) Camper conduct contract

Tuition Payments: 1/2 payment is due by **May 15th** and the balance is expected by **June 3rd**.

Late Payment: There is a \$30.00 fee for tuition payments received after due dates.

Outstanding Balances: Customers with outstanding balances will not be able to re-enroll or attend summer camp until all outstanding debts are paid in full.

Returned Checks: There is a \$30.00 fee for checks returned for any reason.

Late Pickup Fee: There is a \$15.00 fee charged for children picked up after 6:00 p.m. An additional \$15.00 fee will be charged for every fraction of a quarter hour thereafter, i.e. a child picked up at 6:20 p.m. would be charged a \$30.00 fee.

Schedule Changes: Changes must be made **in writing** and given to the Program Director. Days may be added at any time providing space is available. **Reducing the number of days is not permitted after June 3rd, 2009. Switching days will be allowed after June 3rd, 2009 at the higher NON-DISCOUNTED RATE (\$48/camper).**

Absences: You will be expected to pay for all the days your child is enrolled even if your child is absent due to illness, vacation, or any other reason.

Unexpected Closings: HCCS will not refund/credit tuition for any prescheduled days that are cancelled due to unexpected acts of nature or facility issues.

Withdrawal

You will not be financially responsible if you withdraw your child(ren) on or before June 3rd, 2009 by a written notice to the Program Director.

Emergency Procedure

In case of injury to a child, the camp staff will contact the child's parent/guardian. If the parent/guardian cannot be reached, then the child's physician will be contacted. In the event that neither of these contacts are available or in case of a serious medical emergency, the child will be taken to the University of Michigan Hospital. The child will be taken to the parent's hospital preference if that preference has been indicated on the child information card.

Small Group Programming

A higher rate will be charged for campers who require smaller group activities and/or more specialized attention. Camp schedule and rate will be determined on an individual basis.

Program Director Signature

Date

