

Honey Creek Community School
Minutes of November 19, 2008 Board of Trustees Meeting
Call To Order: 6:25 p.m. by Board President John Stahly
Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Simona Goldin, Will Hathaway (arrived at 6:28 p.m.), Jeff Prenevost, John Stahly, and Doug Stewart (arrived at 6:28 p.m.).

Staff and Community Members Present: Linda Knox, Lisa Wozniak, Chloe Park, Zach Simon, Teresa Gonzalez-Woods, Mike Birdsall, Kris Park, and Jillian Beemon.

Board Spotlight: Honey Creek 4/5 students Chloe Park, Zach Simon, along with teacher Teresa Gonzalez-Woods, gave a presentation to the board on Honesty Circles. Honesty Circles are a safe place for students to talk about problems, resolve issues, and give compliments to each other. The circle meets once a week and follows the code HCRR (honesty, caring, respect, and responsibility).

Meg Szczgiel presented the board with a report on the ICT (Instructional Consultation Team). ICT is pre-referral system for special education, and a support system for teachers when they have a concern for a student. Once a teacher has a concern, they submit a request and a team member is assigned to the case to train the teacher. ICT's goal is to improve student and staff performance. All public schools are required to have a pre-referral system in place. Honey Creek's IC Team is in their fourth year of implementation. A discussion followed the presentation.

Minutes: Simona Goldin moved, supported by Carol Borgeson to approve the October 22, 2008 board minutes as written. **Motion was approved by all board members present.**

October 2008 Financial Report: Carol Borgeson moved, supported by Will Hathaway to accept the October 2008 Financial Report as given. **Motion was approved by all board members present.**

October 2008 Expenses: Doug Stewart moved, supported by Simona Goldin to accept the October 2008 expenses by vendor summary. **Motion was approved by all board members present.**

Public Participation: None

Financial Committee: No Report

Faculty Liaison: No Report

School Age Programs: Written report in board packet.

Academic Service Learning: Written report in board packet. Sue Hofbauer Huczek noted the Service Award Assembly would take place on Friday November 21, 2008 at 8:30 a.m. and announced the LEAGUE Thanksgiving Drive is underway.

PTO Report: PTO meeting minutes from October 3rd and November 6th, and a Cash Flow Comparison sheet were handed out to the board. PTO Co-Chair Linda Knox gave a brief summary on the following: Fall Festival, Bagel Sales, Scrip sales, and fundraising. The next PTO meeting will be held on December 4, 2008 at 2:30 p.m.

Phoenix Rising Committee: President John Stahly moved the Phoenix Rising Committee item up in the agenda to the PTO Report. A discussion followed on fundraising, and included the need to target specific areas the funds will be used on. Discussion also continued on whether the Phoenix Rising Committee should be a board directed or a PTO driven committee. President John Stahly proposed that Al Waters form an administrative committee to coordinate fundraising at Honey Creek, and recommended that one board member serve on the committee. John Stahly will attend the December 4th PTO meeting. The board decided to continue the discussion of fundraising, and the Phoenix Rising Committee at the December 17, 2008 meeting.

Director's Report: The Director's report and survey results were distributed to the board. A discussion on the survey feedback followed. Al Waters offered to lead the community forum, and will reorganize the planning survey responses and bring them to the December board meeting.

Old Business:

Board Goals

Following a discussion, the board added the following board goal: to support the Director in his leadership of the strategic planning process.

New Business:

Agenda Revisions and Board Packet

President John Stahly distributed a sheet to the board on Consent Agendas. The board discussed making meetings more efficient by consolidating items into a consent agenda, and by receiving written reports in advance. The board decided the minutes will be sent to secretary Will Hathaway 7 to 10 days following the board meeting, and the board packets will be sent out to the board the second Friday following the board meeting.

Portfolio of Measurements

Al Waters will complete the summary of existing performance measures and provide it prior to the December board meeting.

Other Items of Business:

Al Waters requested the board consider establishing a co-insurance plan medical reimbursement pool that would go into effect in January 2009. A discussion followed and will be continued at the December Board meeting. Al Waters will resend the relevant document to the board prior to the December meeting.

The board discussed reaching potential students by getting the Honey Creek message out, and having Board members become actively involved in doing so. Jeff Prenevost will report back to the board at the December meeting with information on marketing firms that have marketing plans for charter schools. Will Hathaway will report on past efforts by the Outreach Committee.

Board Kudos To:

- Zach Simon and Chloe Park for their impressive presentation on “Honesty Circles” at the November Board Meeting.
- Karen Giltrow for her leadership in producing the school newsletter.- Kim Smith for her leadership of the Fall Festival.
- Kathleen Kryza for the workshop on differentiation and Meg Szczygiel for training the Middle Elementary Instructional Assistants on Instructional consultation strategies during Professional Development Day on October 31, 2008.
- Jenna McElroy, Deb Gurfinkel, Amy Johnston, Ellen Meader, Mariella Mecozzi, and Al Waters for an enlightening and proactive discussion during the School Age Advisory Committee meeting on November 5, 2008.
- Carrie Mink for providing after hours after care so the above mentioned parents could attend the School Age Advisory Committee meeting.
- Amber Byers, Alex Foulis, and Scot Woods for coaching a successful soccer session this fall.
- Mary Bassett for co-representing the Honey Creek IC Team with Sue Hofbauer Huczek at district training on November 6, 2008.

Preparation for Board Communications: Will Hathaway will prepare the board communications for the community.

Public Participation: None

Adjournment: Doug Stewart moved to adjourn the meeting at 8:55 p.m.