

Honey Creek Community School
Board Minutes of February 20, 2008
Call To Order: 6:20pm by President John Stahly
Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Will Hathaway, Wayne Millette, Jeff Prenevost (left at 8:25pm). Orlando Simon, John Stahly, and Doug Stewart

Staff and Community Members Present: Shellee Almquist, Stephanie Boling, Karen Giltrow, Sue Hofbauer Huczek, Al Waters, Audrey Jenkins, and Connie Schenk

Minutes: Will Hathaway moved, Carol Borgeson supported the approval of the January 16, 2008 board minutes as written. **Motion was approved by all board members present.**

Board Spotlight: None

Public Participation: President John Stahly welcomed Connie Schenk and Audrey Jenkins.

Financial Report:

Gifts to Honey Creek: Susan Kizer for printing the Honey Creek Summer Camp brochures.

January 2008 Report: Written report in board packet. Shellee Almquist gave the financial report and noted that we've paid off all of the computers. Will Hathaway moved, supported by Orlando Simon to approve the January 2008 report. **Motion was passed by all board members present.** Orlando Simon moved to approve the payment of the bills, Carol Borgeson supported. **Motion was passed by all board members present.**

Financial Committee: Carol Borgeson reported the committee met January 13, 2008 and discussed goals and the job descriptions that were distributed to the faculty for review and revision. The committee will look at salary structure and compensation packages next. A discussion on having the technology committee become a function of the administration followed. The first reading of the budget will be in April for approval in May.

Standing Reports:

Faculty Liaison: Stephanie Boling noted there was no faculty liaison feedback.

School-Age Programs: Written report in board packet. Sue Hofbauer Huczek reported that Honey Creek staffed a booth at the Metro Parent Summer Camp Fair held on February 9th to increase summer camp enrollment and received a lot of positive feedback from visitors. Summer camp brochures were also put in the parent mailboxes this week.

Academic Service Learning: Written report in board packet. Sue Hofbauer Huczek noted Honey Creek participated in the LEAGUE event "Art from the Heart" from

February 1st through February 14th and that Kari Pardoe from the LEAGUE held a teacher training session at the January 30th staff meeting. Relationships continue to be developed between AS-L, School Development, Leadership & Design Equity, Instructional Consultation Team (ICT), and the green School initiative to enhance student achievement.

PTO Report: January and February Minutes in Board Packet

Director's Report: Written report handed out. Al Waters noted the enrollment meetings were well attended and to date 55 families have turned in applications. Al Waters reported he attended an Open House hosted by the Chelsea Mothers of Preschoolers to increase the applicant pool for the next couple of years. Other items discussed included NCA accreditation, School Improvement Teams (SIT), Organizational Review, Expansion, and the Strategic Plan.

Old Business:

New Policy Update: Orlando Simon reported they are waiting to confirm the next policy committee meeting date tentatively scheduled for March 11th with Bill Sharfee and Orlando plans to bring the new policy to the next board meeting in March.

Strategic Plan Update: Al Waters updated the board on the strategic planning process and noted he has contacted Ethan Lowenstein of EMU who is interested in facilitating the community forums. The steering committee will consist of the director, two board members, two faculty and two parents. Carol Borgeson and John Stahly will fill the board member openings on the committee. A discussion on a timetable followed.

New Business: Board Calendar was moved to the March Board Meeting.

Other Items of Business: A discussion took place on the effectiveness of the Honey Bunches of Notes online newsletter as a form of communication as some families do not have access to the internet.

Board Kudos To:

- Salli Kropp and the A-9 classroom for hosting the January all-school assembly.
- The staff and parents who made the enrollment meetings informative and friendly.
- The parents who hosted a wonderful baby shower for Joe and Jamie Griffith.
- Lottie Prenevost and all the students, parents, and staff for another amazing talent show.
- Susan Kizer for generously donating her time, talent, and ink to print 300+ summer camp brochures for free!

- The summer camp staff for putting in marathon hours this past weekend to get ready for the camp fair. Thanks to Amy Johnston, Elizabeth Scott, Shannon Gardner, Alexa Stevenson, Ashley Norris, Annie Bassett, Ty McGuire, Andrew Gardner, Jeannie Crayne, Audrey Jenkins, Sharonrose Samelak, Matt Scott, Lucas Kizer, Lucy Stevenson, Diesel Hofbauer Huczek.

- Sharonrose Samelak for taking charge of the Art from the Heart efforts.
- Kari Pardoe for her training presentation about the LEAGUE and Learning To Give.
- Karen Giltrow for giving camp staff a crunch-time crash course on updating the HCCS website.
- Everyone involved in the design and set-up of the incredibly awesome talent show stage.
- Ashley Norris for her many contributions to Honey Creek, most recently as a long term sub for the 4/5 classes. The board wishes her the best as she moves out of state.
- Lee Taylor-Belcher for heading up the Lasagna Dinner/Talent Show and all of the talented performers, the wonderful student wait staff, parents, and staff who made the event such an enjoyable evening.
- Deb Lentz, Bev Prenevost and Elaine Economou for all of their hard work getting the “Farm to School” program up and running.
- The Leslie Science Center for the “Birds of Prey” presentation.
- Tim Donahue for donating some incredible classroom supplies for our teachers and students.

Preparation of Board Communications: Will Hathaway will provide a board summary for the Honey Bunches of Notes newsletter. Karen Giltrow will request Deb Lentz to present the “Farm to School” program for the March Board Spotlight presentation.

Public Participation: John Stahly recognized Connie Schenk who thanked Audrey Jenkins for her contributions to Honey Creek.

Adjournment: Orlando Simon moved to adjourn meeting at 7:25pm.